



Govt. of Bihar  
Deptt. Of Health & Family Welfare  
**State Health Society, Bihar**  
Pariwar Kalyan Bhawan, Sheikhpura, Patna-14



## **TENDER NOTICE FOR PRINTING OF BADHAI CARDS**

Sealed tenders are invited from reputed registered printers/agencies for “**Printing of Badhai Cards**”. Every year Approximately 12,00,000 Badhi Cards are required. However, actual quantities of Badhai Cards may increase or decrease.

Details regarding Printing of Badhai Cards, Criteria, Terms and Conditions etc. may be seen at the website of SHSB- [www.statehealthsocietybihar.org](http://www.statehealthsocietybihar.org).

Tender in a large envelope marked as ‘**Tender for Printing of Badhai Cards**’ enclosing two separate sealed envelopes marked as 1) **Cover ‘A’ for Technical Bid “Quotation for BadhaiCards , SHSB”** & 2) **Cover ‘B’ for Financial Bid “Quotation for Badhai cards, SHSB** should be submitted.

**Demand Draft of Rs. 10,000/-** (rupees Ten thousand only, refundable), as Earnest Money, in favour of State Health Society, Bihar may be enclosed in the Technical Bid. Which is refundable after finalization of the Bid.

**Date & Time of Submission:** Bids should be submitted in the Office of the Executive Director, State Health Society, Pariwar Kalyan Bhawan, Sheikhpura, Patna-14 through Registered Post/ courier on or before 12-11- 2009, 3:00 pm.

**Executive Director**

## TENDER NOTICE

Sealed bids are invited from reputed printers for **Printing of the following material** through Offset Printing, for State Health Society, Bihar.

S.No	Item/ Print Material	Description	Quantity	Unit Cost	Total Cost
1.	Badhai Cards	Size-A/4 (11"x9"), Paper- Art Board 250 gsm; Ballarpore  Printing- 2 side 4 colours Folding- 1 fold on center Envelops- Yellow colour paper and envelops with one colour printing	6,00,000		

### Eligibility Criteria:

Tenders in one large envelopes marked as '**Tender for Printing of Badhai cards**' enclosing two separate sealed envelopes marked as 1) **Cover 'A' for Technical Bid for Printing of Badhai cards, SHSB**" & 2) **Cover 'B' for Financial Bid "Quotation for Printing of Badhai cards, SHSB** should be submitted.

### Eligibility Criteria:

Interested agencies must enclose the following credentials/requirements in the **Technical Bid marked as Cover 'A'** :

- ✓ Registration Certificate of being registered with Sales Tax, Income Tax Dept., Service Tax (last three years report must be submitted), Vat No., Pan No., as applicable.
- ✓ Notarized affidavit of not being blacklisted by any agency.
- ✓ Proof of having an Offset Printing Press. Proof of having a three phase power supply in the name of the firm may be submitted.
- ✓ Samples of the items for which rates have been quoted along with the item nos. mentioned on it.
- ✓ Proof of working with the Government Dept.
- ✓ Audit report for last three years to assess the annual Turnover of minimum Rs. 25 Lacs for the last three years.
- ✓ **Demand Draft of Rs. 10,000/-** (rupees Ten thousand only, refundable), as Earnest Money, in favour of State Health Society, Bihar to be enclosed in the Technical Bid.

**Financial Bid, marked as Cover 'B'** should contain only rates for different items specified in the list above, including the rates **for transportation of items to SHSB.**

**Terms & Conditions:**

- ✓ Rates quoted should be in a tabular form. Rates should be for Offset Printing.
- ✓ Rates for item, quantity wise, may be quoted separately but must be inclusive of all taxes, eg. Sale Tax, Service Tax, Vat, Service Tax, etc.
- ✓ The agency will be responsible for the safe transportation of the printed materials to the State Health Society, Bihar, as per the requirement of the Society. Transportation charges for delivery of the materials safely to the State Health Society, Bihar must be included in the quotation itself.
- ✓ Materials will be supplied to State Health Society in bundles as specified by District Health Society from time to time.
- ✓ Orders for printing of item shall be placed as per need of State Health Society, Bihar as and when the need arises.
- ✓ Agencies who will agree to take up the job at lowest finalized rate (L1) will be empanelled for carrying out the assigned work for a period of one year.
- ✓ Approximately 12,00,000 Badhi Cards are required for one year. The State Health Society, Bihar will have the right to increase or decrease the quantities on the basis of actual requirement.
- ✓ The printer will be responsible for defective supply reported by the State Health Society, Bihar and the same will have to be replaced by the printer immediately at his own cost well within the five days of intimation on failing which the penalty (i.e. equal to twice the cost of the number of defective Badhai Cards) of defective Badhai Cards supplied. State Health Society, Bihar reserves the right to impose penalty @5% of agreement cost if the programme is adversely affected in any way on account of lapses on part of the supply will be recovered from the supplier.
- ✓ 80% payment will be made after receipt of the & remaining 20% will be paid after the quality test to be conducted Govt/Press undertaking.
- ✓ After the finalization of the tender, the finalised firm/Agency shall have to deposit as security money with the State Health Society, Bihar. The amount of security money will be 10 % of the total cost of purchase will have to be given as Bank guarantee (from a nationalized Bank). The Bank guarantee should be valid for 1 year.
- ✓ The decision of the Executive Director shall be final, and no enquiry, or application for review, shall be entertained.
- ✓ The Executive Director reserves the right to cancel the bid without assigning any reason, whatsoever.
- ✓ Financial Bids of only those tenderers, who qualify in the technical bid, will be opened.
- ✓ Preparation of designs, etc. wherever required, will be the responsibility of the printers.

**Date & Time of Submission:** Quotations should be submitted through **Registered Post/Courier** in the Office of the Executive Director, State Health Society, Pariwar Kalyan Bhawan, Sheikhpura, Patna-14 on or before 12-11- 2009, 3:00 p.m. The offer received after the closing date will not be entertained. Tender will be open on 12-11-2009 at 3.30 PM in the presence of tenderers if they wish to remain present in the Conference Hall of SHSB

**Executive Director**