

**REGULATION OF ANM**

**Minimum Standard Requirement:**

A school for training of the ANMs should be located in a community Health Centre (PHC annex) or a Rural Hospital (RH) having minimum bed strength of 30 and maximum 50 and serving an area with community health programmes. The school should also be affiliated to a district hospital or a secondary care hospital in order to provide experience of secondary level health care and an extensive.

An organization having a hospital with 150 beds with minimum 30-50 obs. and Gynae, and 100 delivery cases monthly. They should also have an affiliation of PHC/CHC for the community health nursing field experience.

Existing ANM schools attached to District Hospitals should have PHC annex (accommodation facility 20-30 students) for community health field experience.

**Guidelines for starting a school of Nursing for conducting, ANM/FHW Training:**

1. Any organization under the Central Government, State Government, Local body or a Private or Public Trust, Mission, Voluntary registered under Society Registration Act or a Company registered under company's act wishes to open and ANM Training School, should obtain the No Objection/Essentiality certificate from the State government.
2. The Indian Nursing council in receipt of the proposal from the institution to start ANM Training program, will undertake the first inspection to assess suitability with regard to physical infrastructure, clinical facility and teaching faculty in order to give permission to start the programme.
3. After the receipt of the permission to start ANM Training programme from Indian Nursing Council, the institution shall obtain the approval from the State Nursing Council and Examination Board.
4. Institution will admit the students only after taking approval of State Nursing Council and Examination Board.
5. The Indian nursing Council will conduct inspection every year till the first batch completes the programme. Permission will be given year by year till the first batch completes.

**ANM School Management Committee:**

Principal/ Nursing Tutor	Chairperson
Nursing Tutor/PHN	Secretary
District Public health Nurse/Nursing Officer Nursing	Member
Superintendent/Nursing in charge of the Hospital/CHC/RH	Member
Superintendent/Medical Officer in charge of Hospital/CHC/RH	Member

Quarterly (Once in Three Months) meetings to be convened regularly to monitor curriculum implementation and examinations.

**Budget:-**

School should have separate budget and Principal/Principal nursing Officer should be the drawing and disbursing Officer. Budget should make provision for the following:

- Salary of Staff
- Remuneration of external lecturers
- Purchase of library books
- Cost of fuel for the school vehicle if the school owns a vehicle
- Purchase of audio visual aids
- Office expenses

- Water, Electricity, Telephone Charges etc.
- Contingency
- Stipend for students (if given)
- Inspection and affiliation fees.

Office: There should be individual furnished office rooms for

- **Principal**
- **Teacher**
- **Clerical staff**

Provision for drinking water, toilets and store should be available.

Communication- School must have an independent telephone line.

Annual Admission: -Minimum students intake is 20 Maximum students intake is 40.

Teaching faculty for 20-40 annual admission:

<u>Category</u>	<u>Minimum qualification</u>	<u>Minimum experience</u>
<b>Principal</b>	M.Sc. Nursing/B.Sc.	3 Yrs. Of experience for M.Sc. (N) and 5 Yrs. For B.Sc.(N) or teaching Nursing
<b>Nursing Tutor</b>	B.Sc. Nursing/Diploma in Nursing/ Diploma in Nursing Education & Administration/Diploma in Public Health Nursing	2 Yrs. Clinical experience.

Teacher student ratio at any time should not be less than 1:10 excluding Principal.

**Notes:**

- There should be provision for appointing part-time teachers for subjects required.
- Salary of the teaching staff should be at par with government as far as possible.
- Independent family accommodation should be available in or near the campus of the Hospital/CHC/RH for 80% of the teaching staff.

Non Teaching & Hostel staff

• Accountant cum cashier	One
• Office Attendant	One
• Warden	One
• Cook	Two
• Helper	One
• Security Guard	Three
• Sweeper	One

**-There should be provision for temporary appointment of reliever in any post when required.**

**-Family quarter should be provided for the warden in the hostel so that she can be residential to look after the students, and available at the time of emergency.**

**-Cleaning, security, mess facilities may be engaged on contractual.**

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## **Infrastructure:-**

- **School building-** There should be separate building for the school and hospital. It should have an open space to facilitate outdoor games for the students.
- **Classroom-** There should be two adequately large classrooms, accommodating required number of students. Rooms should be well ventilated and properly lighted. There should be chairs with arms or desks according to the number required. Suitably placed black or green board should be available in the classrooms.
- **Nursing laboratory-** There should be demonstration room with at least two to four beds and adequate number of cupboards with necessary articles for demonstration. Provision should be made for community, midwifery and first aid demonstration and practice.
- **Nutrition Laboratory-** There should be provision for nutrition practical. Cooking gas, stove and wash basin with tap connections, suitable working tables and sufficient number of necessary utensils for conducting classes.
- **Library cum study-** There should be a room of adequate size in order to accommodate 20 to 40 students at a time, with sufficient number of cupboards, library books and adequate number of chairs and tables for the students. Library to have updated edition of textbooks, referral books, few professional journals and general knowledge magazines as well as storybooks etc. in sufficient numbers.
- **Audio Visual Aid -** School must have a TV, VCR, an over head projector, LCD projector, computer facility, models, charts, skeleton & a manikin/simulators, neonatal resuscitation equipments, Home visiting bags, delivery kits etc.
- **Toilets-** There should be adequate toilets facility in the school building for the students and teachers.
- **Other facilities-** Safe drinking water facility should be available. All the rooms to have adequate number of lights and fans.

**Clinical facilities-** CHC or the hospital must have adequate number of trained staff round the clock. Bed occupancy should be on an average 70%. School has to be affiliated to district hospital or a secondary care hospital with minimum 150 beds, in order to provide adequate maternity, childcare and basic surgical experiences. The hospital to have adequate number of trained nursing staff round the clock. Bed occupancy is on the average to be between 60%-70%.

### **Residential facilities for Students-**

ANM training being a residential programme, there has to be an adequate hostel for the student. The hostel has to accommodate 40. It has to have following facilities:

#### **Physical facilities of the Hostel-**

- Dinning room to accommodate forty students at a time with Kitchen, pantry and storing facility.
- There should be sufficient number of living rooms, to accommodate all students, preferably not more than two in a room.
- Bathrooms and toilets sufficient in number (one for every 10 students).
- One visiting room with sitting arrangement and a toilet.
- One recreation room with TV and radio & indoor games.
- One sick room to accommodate 2-4 students, with toilet attached.
- Other facilities like hot water arrangement for winter and water cooler for summer should be there.
- Hostel should have telephone connection.