



# State Health Society, Bihar

Pariwar kalyan Bhawan, Sheikhpura, Patna-800 014



## Tender Bid

**is invited from Companies/Firms/Agencies for  
Conducting Facility Survey in 38 Districts of Bihar.**

### Project Description

State Health Society, Bihar is implementing the National Rural Health Mission (NRHM) to improve the availability of and access to quality health care for people. Facility survey of all the facilities is required for proper implementation of the different programs.

**Tender Bid is invited from interested Companies/Firms/Agencies for Facility Survey of all Hospitals right from Districts Hospital to Health Sub-centers in all 38 Districts of Bihar.**

**Project Scope** – The State intends to have facility survey of each unit, which will include infrastructure, man power, facilities being provided by that unit along with availability of equipments.

### Project Condition -

- The bidder is required to under take facility survey of each and every hospital of the district right from District Hospital to Health Sub centre.
- The survey will include –
  - (1) Survey of building of each unit with diagrams & two photographs each.
  - (2) Photocopy of land available with that unit (नजरीया नक्सा)
  - (3) Details of electric supply & fittings.
  - (4) Details of water supply & fittings.
  - (5) Availability of boundary wall.
  - (6) Availability of Ambulance.
  - (7) Rogi Kalyan Samiti – with registration number and details of each member.
  - (8) Availability of approach road.
  - (9) Availability/Condition of staff & Doctors quarters with facilities available like electric supply, water supply etc & shortfalls as per IPHS norms.
  - (10) Manpower – It will include existing manpower with details as per prescribed Performa (क).
  - (11) Availability of equipments & requirement details as per IPHS norms.
  - (12) Details of any new construction in any unit along with construction diagram.
  - (13) In case of building less old HSC/APHCs or newly created HSC/APHC – Whether land is available or not. If available, photo copy of (नजरीया नक्सा) has to be obtained and submitted.
- All documents submitted should be counter signed by the Civil Surgeon of that district & should be submitted in duplicate – one for SHSB & other for DHS of concerned districts.
- Details of District Hospital/sub-divisional Hospital/Referral Hospital/Primary Health Centers/Additional Primary Health Center/Health Sub-Centers/ Urban dispensaries/ State dispensaries can be seen on official website of SHSB – [www.shsbihar.org](http://www.shsbihar.org)

**Submission of report** – All the reports should be computerized, documents scanned & posted on the official website of SHSB, [www.shsbihar.org](http://www.shsbihar.org) so that any individual can see the details of any component, be it infrastructure (Including construction plan & नजरीया नक्सा), details of manpower with names & designation or any other detail as mentioned above. Some body clicking the health facility on the website, starting from the map of Bihar should be able to get of it details including the map. Similarly typing the name of doctor and other paramedical staff should fetch the details of that person.

**Project time Frame** – The project shall be completed within two months of signing the contract, failing this a penalty will be imposed on the agency, details of which will be mentioned in the contract.

**Project Option** – The bidder has to bid for all the 38 districts of the State as a whole.

### Minimum Eligibility Criteria:-

- The intending body should have a minimum average annual turnover of Rs. 15 lacs for or above in the last three years.
- Agency to produce Sales Tax Registration.
- Must have qualified human resource for the task like surveyor or engineers etc.

- Must not be black listed by any agency or pending case either Civil or Criminal against them.
- Earnest Money: Demand Draft of Rs. 10,000/- (refundable) in favour of State Health Society, Bihar.

**Submission Requirements** – Interested Agencies/ Firms/ Companies / wishing to undertake the above task on behalf of State Health Society, Bihar , may submit in two sealed large envelopes marked “Tender bid for conducting facility survey in- Technical Bid” and “Tender bid for conducting facility survey in Financial Bid”.

**You are requested to clearly indicate each of the submission requirements mentioned below along with the relevant page number in your covering letter/application accompanying the technical proposal.**

The **Technical Bid** should include the following –

- (i) Capability Statement in not more than two A4 pages.
- (ii) Background of the firm/organization with relevant experience in not more than two A4 pages.
- (iii) Summary of personnel/staff proposed for survey.
- (iv) Annual turnover with details and audited annual report for last 3 years.
- (v) Demand Draft of Rs. 10,000/- (refundable)

Besides the above the following documents should also be submitted :-

- (i) Sales Tax Registration.
- (ii) Non-conviction certificate for the last three years submitting affidavit from Magistrate that they are not blacklisted by any Govt. Dept./Govt./Ministry or that there is no pending case in any Court of Law.

**Evaluation of Technical Bid** : The firm needs to satisfy the Minimum Eligibility Criteria to be considered technically qualified.

**Financial Bid** envelop should only contain the bid amount for the whole activity.

**Evaluation of Financial Bid** : The bidding amount will be the sole criteria for evaluation of Financial bids.

**Submission of tender –**

The tender should reach the office of the State Health Society, Bihar by 5.00 PM on 13.08.2008 through Registered Post/Courier/Speed Post. Tender bids received after this time would not be entertained. The technical bids will be opened on 14.08.2008 at 04:00 PM in the presence of bidders or their authorized representative who desire to be present.

In case the short listed Company/Firm/Agency declines to take-up the project after being awarded the contract, it would be barred from applying for any project of any kind in State Health Society, Bihar for a period of 3 years from the date of award.

The decision of the State Health Society, Bihar shall be final and no enquiries or application for review shall be entertained. The State Health Society, Bihar reserves the right to cancel or reject any tender without assigning any reason.

For details, please contact Dr. A. K. Tewary, State Programme Officer, SHSB, during the office hours at Ph. 2281530 & 2281544.

**Chief Executive Officer**