

State Health Society, Bihar **Pariwar Kalyan Bhawan, Sheikhpura, Patna – 14**

Expression of Interest (EOI)

Invited from Agencies/NGOs/Firms/Institutions/Organizations for Operationalizing Nutritional Rehabilitation Centre (NRCs) in Various Districts of Bihar through PPP (excepting Gopalganj, Katihar, Khagaria, Muzaffarpur, Purnia, Saran & Siwan)

Project Description :

State Health Society, Bihar is implementing the National Rural Health Mission (NRHM) to carry out necessary architectural correction in the basic health care delivery system. The Goal of the mission is to improve the availability of and access to quality health care for people, especially those residing in rural areas.

EOI is invited from interested Agencies/NGOs/Firms/Institutions/Organizations to setup and operationalise Nutritional Rehabilitation Centre in different District of Bihar.

Project Objective :

1. To control severe malnutrition among the children aged 7 months to 60 months in the state.
2. To bring down the percentage of severely malnourished children to less than 1 %

Project Scope :

❖ FUNCTIONING OF NRCs (ANNEXURE-I)

NRCs will provide medical and nutritional care of severely acute malnourished (SAM) children where they will be kept under observation for **3 (Three) weeks**. Here in addition to medical care special focus will be given on timely, adequate and appropriate feeding to the children and also efforts made to improve skill of their mothers on complete care and feeding of their children and follow up at household level. Also care givers of malnourished children will be taught the preparation of low cost, nutritious diets from locally available foodstuffs.

❖ MEDICAL AND NUTRITONAL TEAM PERSONNEL FOR NRCs AND ROLES AND RESPONSIBILITIES OF THE NRCs TEAM

- All personnel of NRC Medical and Nutritional Team will be hired by the Agencies/NGOs/Firms/Institutions/Organizations themselves. They have to

hire following personnel having with qualifications and job responsibilities as annexed as Annexure II A & II B.

1. Pediatrician- 1
2. Staff Nurse -2
3. Feeding Demonstrator/ Nutrition Demonstrator -2
4. Cook -2
5. Caretakers/Ward Boy - 2
6. Security Guard -2
7. Cleaner/Sweeper -2

❖ **DIET CHARTS FOR SEVERELY ACUTE MALNOURISHED (SAM) CHILDREN AND MOTHERS (ANNEXURE III) AND FEEDING GUIDELINES FOR DISPLAY AT NRCs (WARD/KITCHEN) (ANNEXURE-IV)**

Procurements of raw materials for the nutritious feeding to children and mothers will have to be made by the Agencies/NGOs/Firms/Institutions /Organizations as per SHSB Standards and feeding guidelines. Staff Nurse will overall supervise the availability of treatment and feeding being given in the NRC.

❖ **EQUIPMENTS AND UTENSILS FOR RUNNING NRCs (ANNEXURE-V)**

A necessary equipments for rendering the above services for the NRCs will have to be procured by the Agencies/NGOs/Firms/Institutions /Organizations itself, who will retain ownership of the same. Proper & regular maintenance of the NRCs and its equipments will be the responsibility of the Agencies/NGOs/Firms /Institutions /Organizations.

The NRCs would be instrumental in generating demand & promoting behaviour change towards better quality, health services through IEC/BCC activities too.

❖ **FINANCING PATTERN FOR NRCs (ANNEXURE-VI)**

- Financial pattern as detailed in Annexure VI should be followed for running the NRC.
- For obtaining the contract for running the NRC the Agencies/NGOs/Firms/ Institutions/Organizations quoting the minimum monthly Running cost will be selected.
- The operating procedures prescribed by the Govt. of India, must be followed by providing good quality service along with compliance, monitoring & timely reporting too.
- The Agencies/NGOs/Firms/Institutions/Organizations will procure and maintain furniture & fixture as per the requirements and retain ownership of the same. The Agencies/NGOs/Firms/Institutions /Organizations will also

maintain cleanliness, disposal of waste and subsequent maintenance of the area given to them in the NRCs.

- Up to 4 (four) NRCs may be given to one Agencies/NGOs/Firms /Institutions/Organizations. The SHSB reserves the right to increase or decrease this number depending on the number of proposals received. In case of multiple agencies expressing interest in the same NRCs, the Agencies/NGOs/Firms/Institutions/Organizations offering lesser cost in running the NRC shall be awarded the contract.
- The task can not be further subcontracted. The NRCs should display the logo of SHSB & GoB.
- The initial and subsequent media publicity in the region of operation shall be the responsibility of the Agencies/NGOs/Firms/Institutions /Organizations.
- The Agencies/NGOs/Firms/Institutions/Organizations will be responsible to setup systems for their own operations in respect of inventory management, service of admitted SAM children and mothers in the NRCs, Financial accounting, Record keeping & MIS in consultation with DHS.
- The NRCs will coordinate closely with the civil surgeons of the respective district and will function under the overall supervision, guidance and operational control of the respective District Health Society, headed by the District Magistrate of the concerned District.
- Vaccines and vaccine carriers needed for immunization will be provided by the DHS.

In NRCs following things will also be done:

1. Initial Routine Investigations (Total and Differential W.B.C. Count Hb %, E.S.R.)
2. Immunization of children who have not been done so previously
3. Deworming of admitted children.
4. Administration of Vitamin A at six month interval.
5. Emergency medicine on the advice of Pediatrician, if needed.
6. ORS (if dehydration)

Project Timeframe:

The project is planned for a period of 3 years. The works will be evaluated every year. The contract shall be extended further for another 3 years on the basis of evaluation report of SHSB/DHS or any committee made by SHSB/DHS. In case the performance of the Agencies/NGOs/Firms/Institutions/Organizations is not found appropriate and satisfactory the contract will be cancelled at any point of time.

Initially only two District of Muzaffarpur (Referral Hospital Saraiya) & Motihari will be outsourced and in the rest of the District agency will be selected after opening the tender which will remain valid till 2009-10 but the work will be started after the approval of the Governing Body in phase manner.

Eligibility:

Interested Agencies/NGOs/Firms/Institutions/Organizations must have the following minimum credentials to qualify for the proposed task:

1. Agencies/NGOs/Firms/Institutions/Organizations should have a minimum average annual turnover of Rs. One Crore in the last three years. i.e – 2005-06, 2006-07 & 2007-08.
2. Minimum of 5 yrs of experience of working in the Health Sector.

Submission of Financial Bids:

| Sl. No. | Category of Activities | Calculated Cost (In Rs.) |
|---------|------------------------|--------------------------|
| 1. | Monthly running cost | |

Note :

- ✓ While calculating the financial bids the Agencies/NGOs/Firms/ Institutions /Organizations shall take into account the services to be provided as per detail at Annexure VI.

Payment to Agencies/NGOs/Firms/Institutions /Organizations :

1. The Agencies/NGOs/Firms/Institutions/Organizations finally awarded the contract to operationalise NRCs shall have to furnish the Bank Guarantee of 20% of the total annual running cost Per NRC for entire project period. DHS will release an advance of 75% against the Bank Guarantee excepting Muzaffarpur, Motihari, Madhubani, Darbhanga, Khagaria, Sitamarhi, Seohar & Samastipur (which is already established) to facilitate operationalisation of NRCs specially for fixed assets and equipments for NRCs.
2. Payment of each month shall be released to the Agencies/NGOs/Firms /Institutions /Organizations by the DHS on the basis of the report of the performance of NRCs subject to usual deduction of TDS.
3. The Agencies/NGOs/Firms/Institutions/Organizations will submit an Audited Account of expenditure incurred at the end of every quarter. At the end of each quarter the payment released shall be on the basis of audited account. The amount reimbursable to the Agencies/NGOs/Firms/Institutions /Organizations will be based on actual given in Audited Report as per details of Annexure VI

Submission Requirement :

Interested Agencies/NGOs/Firms/Institutions/Organizations wishing to undertake the above task may submit EOI in an envelope marked “*EOI for operationalising NRC of ----- District of Bihar*” in the concerned District Health Society office. The Technical and Financial bids shall be submitted in **two separate envelopes** duly marked as “**TECHNICAL BID**” and “**FINANCIAL BID**”

The envelope containing the Technical Bid should include the following:

1. Offer of service Area (Detailing the name and number of Districts planned to be taken up)
2. Agencies/ NGOs/Firms/Institutions/Organizations details Capability statement, Background /Experience of the firm in years.)
3. Last three years audited statement. i.e. 2005-06, 2006-07 & 2007-08. Chartered Accountant certificate will not be entertained.
4. Earnest money – Demand Draft of Rs. 10,000/- (Rs. Ten thousand) only (If not selected amount will be Refunded) in favour of concerned District Health Society.
5. The name of District to which the NRC is proposed to be attached.

You are requested to clearly indicate each of the submission requirements mentioned above in your proposal in your cover letter.

Deadline for submission of EOI

The EOI in sealed envelope can be sent to Civil Surgeon cum- Member Secretary, District Health Society, District-..... by 5.00 PM on 30.01.09 through Registered Post/Speed Post/Courier. EOI received after this time, would not be entertained. The EOI shall be opened on 31.01.09 in presence of authorized representatives of the Agencies/NGOs/Firms/Institutions /Organizations who desire to be present.

The awarded Agencies/NGOs/Firms/Institutions /Organizations have to start the implementation process within a month of signing of the contract. In case the selected Agencies/NGOs/Firms/Institutions /Organizations declines to take up the project after a notice of award has been issued, it would be barred from applying for any project of any kind in SHSB.

The decision of the District Health Society shall be final, and no query or application for review, shall be entertained. The District Health Society reserves the right to cancel the EOI without assigning any reason at any point of time.

For details, please contact. Dr. K.M. Prasad, Deputy Director, Health Services, SHSB, Pariwar Kalyan Bhawan, Sheikhpura, Patna-14, Contact No. 0612-3244040 during office hours.

Executive Director