

**Tender for Dental Chairs/Machine/Equipments/Instruments**

**CHECK LIST CUM OPENING SHEET**

TO BE SUBMITTED IN DUPLICATE.  
(EACH PAGE IS TO BE SIGNED WITH SEAL AND DATE)

1. Name of the Tenderer –
2. Address and telephone number –
3. Tendering as : Manufacturer / Importer
4. Status of Manufacturer : P.S.U./Pvt. Limited / Limited/Others
5. Registered Head Office –
6. A. Bihar State based office with address and phone no. –  
B. Name and Post of the officer with address & phone no., who should be contacted, if required (enclose proper authority letter)  
C. Locations of different manufacturing units/Factories (with complete address, phone no. & Name of the officer, who should be contacted, if required)  
D. Authorised Service Centre in the State of Bihar -
7. **Documents Enclosed** : - (page no. of the document must be mentioned)
  - a. **Earnest Money** (original demand draft should be enclosed

i	Amount	Rs
ii	Demand Draft No	Date -

b. **Attestation of documents submitted**

i	If all the documents have been duly attested ?	Write Yes or No -
ii	By whom the documents have been attested ?	Write the designation -
iii	Are all pages of the documents serially numbered ?	Write Yes or No -

c. **Sales Tax / VAT Registration Certificate**

i	Registration No. ....		
ii	Registration Certificate	Enclosed / Not enclosed	Page No.....

d. **Industrial Licence / Import Licence**

Details of Licence & Renewal of Licence

Sr. No.	Particulars	Unit-I	Unit-II
1	Address of Mfg. Units		
	Mfg. licence Nos./ Import Licence No.		
	Date of Issue of Licence		
	Valid up to Page No.		
2	Date of Issue of renewal certificate		
	Valid up to Page No.		
3	Product approval list		
	Date of latest endorsement		
	Page No.		

**e. Bureau of Indian Standard (BIS) Certificate**

i	Enclosed / Not enclosed	
ii	Date of issue	
iii	Valid upto	
iv	Page No.	

**f. Maximum batch production capacity certificate**

i	Enclosed / Not Enclosed	
ii	Issuing Authority	Write the designation
iii	Issue date	
iv	For which Section, e.g. tablets, syrups, capsules etc. the certificate has been issued	Write the names of Sections
v	Page No.	

**g. Affidavit from First Class Magistrate regarding Blacklisting /or de-registration**

i	Enclosed / Not Enclosed	
ii	Sworn before	Write the designation of the Magistrate
iii	Issue date	
iv	Page No.	

**h. PAN and Last three years Income Tax Return.**

Sr. No.	Particulars	Enclosed / Not Enclosed	Page No.
i	PAN Card Write PAN No .....		
ii	IT Return submitted for the year 2008-09		
iii	IT Return submitted for the year 2009-10		
iv	IT Return submitted for the year 2010-11		

**i. (i) Annual Turn Over (in R.s )**

**(Auditor / C.A. Certificate of turn over will not be accepted.)**

Year	Turn over in Rs.	Audited Annual Report enclosed / not enclosed	Page No.
2007-08			
2008-09			
2009-10			

**(ii) Annual Turnover Statement (Annexure-C)**

i	Enclosed / Not Enclosed	
ii	Page No.	

**j. WHO. UNICEF, ISO certificates, if any**

i	Enclosed / Not Enclosed	
ii	Page No.	

**k. List of items quoted (As per Annexure –I of the tender notice)**

i	Enclosed / Not Enclosed	
ii	Page No.	

**l. Details of experience in the field of supply of the dental machine/equipments**

i	Enclosed / Not Enclosed	
ii	Page No.	

**m. Non-Conviction Certificate issued by First Class Magistrate**

i	Enclosed / Not Enclosed	
ii	Issuing Authority	Write the designation- Magistrate
iii	Issue date	
iv	Page No.	

I/we do hereby declare that particulars furnished above are true to the best of my /our knowledge and belief and that if any of the particular is found to be materially incorrect / misleading, my/our tender shall be liable to be rejected and I/we will be liable for penal action as per terms specified in the Terms and Condition of the tender

**Date .....**

**Full Signature of the Tenderer & Seal**