



NOTICE INVITING TENDER

Inviting Companies / Firms for Establishing & Operating Data centre

Project Description –

State Health Society Bihar is implementing the National Rural Health Mission (NRHM) to improve the availability of and access to quality health care for people.. The Goal of the mission is to improve the availability of and access to quality health care by people, especially for those residing in rural areas. As part of its overall mandate of ensuring accessibility to good quality health care a survey is to be done at Health Institution Level to collect the actual data of Target Beneficiaries to strengthen Routine Immunization and other health services accordingly. Reports will come from all Health Institution across the state.

Tenders are invited from interested Companies/Firms for “**Establishing & Operating Data Center**”, at State Health society, Pariwar Kalyan Bhawan, Sheikhpura, Patna-14.

Project Scope-

The State Data Centre will have the following facilities:-

- (1) Supervisor- 1 (One)
- (2) Computer Operators- 4 (Four)
- (3) Computers with UPS - 5 (Five)
- (4) Laser Printers with Fax & Photo Copy Facility - 1 (One)
- (5) Fax Machine with Auto Sending & Receiving Facility - 1 (One)
- (6) Telephone connection (with Broadband connection) - 4 (Four)
- (7) EPABX-Telephone Network System
- (8) All necessary furniture's - As Required

Project Condition-

- Data Centre will collect ,compile and generate all the reports of Health Programs which are running under National Rural Health Mission (NRHM) - **on Monthly or As per need basis.**
- HMIS-Monitoring of monthly MIS reports and FMR which are uploaded by districts and Block level Data centre. The State Data Centre will collect reports through Fax/ E-mail from those districts which are unable to upload reports due to Network or other problem and upload it on the Web-portal of GoI.
- Data Centre will collect such all reports which are time to time important.
- Receiving of Data from the district or other level will be done at the data center itself through Fax./ E-mail with signature of authorized Officers/Consultants.
- The data centre will furnish all possible reports related to Health Beneficiaries on the completion of the data entry work.

Eligibility Criteria:

Tenders in one large envelopes marked as ‘**Tender for Establishing & Operating Data Center**’ enclosing two separate sealed envelopes:

- 1)) Envelope ‘A’ marked with “Technical Bid for **Establishing & Operating Data Center, SHSB**”
- 2) Envelope ‘B’ marked with “Financial Bid for **for Establishing & Operating Data Center, SHSB**”

Financial Bids of only those tenderers, who qualify in the technical bid, will be opened.

Technical Bid marked as Cover ‘A’ in separate envelope:

Following certificates should be enclosed in Technical Bid Envelope:

- Registration Certificate of being registered with Sales Tax
- Income Tax Dept.
- Bihar Service Tax (last three years report must be submitted)
- Vat No.
- Pan No. as applicable.
- Tenderers should be registered firm having minimum three years experience in data entry work
- Notarized affidavit of not being blacklisted by any agency.
- Audit report for last three years to assess the annual Turnover of minimum Rs. 5 Lacs for the last three years.
- **Demand Draft of Rs. 10,000/-** (rupees Ten thousand only, refundable), as Earnest Money, in favour of State Health Society, Bihar to be enclosed in the Technical Bid.

Financial Bid, marked as Cover ‘B’:

Financial bid should be given in the format below:

Sl. No.	Manpowers/Equipments	Unit Cost/Month (In Rs.)	Total Cost (in Rs.)
1.	Supervisor		
2.	Computer Operators		
3.	Computers with UPS		
4.	Laser Printers with Fax & Photo Copy Facility		
5.	Fax Machine with Auto Sending & Receiving Facility		
6.	EPABX- Telephone Network System		
7.	Telephone connection (with broad band connection)	As per the monthly bill.	
Total Cost			

Note :

- The quoted rate must cover Bihar Minimum Wages Act & labour rules.
- Rates quoted must be inclusive of all taxes and shall be valid till 31.03.2011.
- TDS shall be deducted at prescribed norms on the payable amount.

Tenderers should be registered firm having experience in data entry work along with pan card, income tax clearance certificate & service tax clearance certificate. tenderers will be required to deposit Rs. 10,000 (Refundable) security/ tender money in the form of demand draft favoring State Health Society, Bihar Main. They should be registered with the Bihar Service Tax.

Submission Requirements-

Interested company/firm, wishing to apply for the Establishing & Operating Data Center, may respond with – Registration Paper, Income Tax Clearance Certificate, Service Tax Certificate, detailing organizational details and professional services, Scope of the project along with the services

to be provided not more than three A4 pages, background of the firm/organization with relevant experience, not more that either A4 pages.

Tender Conditions-

- The private agency shall establish the data facility and shall make it functional within a week of entering into agreement with the Society.
- SHSB will provide rent-free space for the firm to set-up and run the data centre. Furniture and equipment would be installed by the firm at their own cost. Ownership status for all movable assets created by the firm will remain with the firm. SHSB will allow the use of electricity free. Firm will be responsible for maintenance and security for the space of the data centre. The premises will be in physical lock and key of the firm. Usage right of the firm for space and facilities provided by SHSB is governed by agreement between SHSB and the firm.
- The data centre to function 10 hours on all working days. The firm will procure necessary equipment like computers, fax, phone, scanner, Modem etc for the data centre and retain ownership of the same.
- Private firm will make their own investment regarding personnel and will be responsible for hiring qualified personnel for entering running the data centres.
- Private firm will maintain cleanliness and maintenance of premises given to them. Private firm would be responsible for the security of the data centre and also be responsible for related expenditure.
- The data Generation will be for on a monthly or as per need basis and the agreement will be initially for 1 year and likely to be extended on satisfactory performance.
- The agreement will be terminated anytime on unsatisfactory performance & behaviour of the firm.
- Private firm will coordinate with In-charge Data Centre, SHSB concerning operational activities relating to data generation on day to day basis. Private firm will be required to submit daily and weekly reports in the prescribed formats. Private firm will have to ensure that the data facilities are open for the duration as agreed upon in the contract.
- Private firm will maintain transparency in all financial transaction.
- In case of the failure of the Private firm to make the facility functional within the stipulated timeframe, the offer may be withdrawn at the discretion of the SHSB.
- If the Private Party fails to comply with any of the clauses of the agreement after entering into the same with the SHSB, the agreement will be terminated.
- The project is to be reviewed after every 15 days.
- The awarded firm will be required to submit a bank guarantee of 50% of the project cost to the State Health Society, Bihar.

Submission of Tender –

The Tender may reach the office of the undersigned by 3.00 pm on 25th January 2010 only through registered post. Tender received after this time, would not be entertained. The tender will be open on 25th January 2010 at (4 pm) at SHSB in the presence of the parties those who wish to participate. State Health Society Bihar would not be responsible for any delay or loss of the tender document.

The decision of the State Health Society Bihar shall be final, and no enquiries, or application for review, shall be entertained. The State Health Society Bihar reserves the right to cancel or reject any Tender without assigning any reason. For all enquiries the interested Companies / Firms may contact concerned Officer Mr. Atul Verma, ,SHSB Tel no. 0612-2281545 during office hours on all working days.

Ravi Parmar, IAS
Executive Director