

**Govt. of Bihar**  
**Department of Health & Family Welfare**  
**Bihar State AIDS Control Society**  
**S.I.H.F.W. Building**  
**Sheikhpura, Patna-800014**

**ADVERTISEMENT FOR INVITING APPLICATIONS FROM NGOs / CBOs FOR EMPANELMENT**

The Government of India has received a Credit (Credit-4299-IN) from the International Development Association (IDA) and a grant from the Department for International Development (DFID), U. K. in various currencies towards the cost of the Third National HIV/AIDS control Project and it is intended that a part of the proceeds of this credit/grant will be applied to eligible payments under the contract for which this invitation for consultancy is issued. **The project is an intervention with a goal of reducing the burden of HIV / AIDS cases in the country. The components of the project are prevention, care and support and treatment, programme management and strategic information management with one of its sub-components being targeted interventions for high risk groups, as well as utilizing civil society organizations for providing access of vulnerable populations to various HIV / AIDS interventions.** It is proposed that applications would be invited from interested civil society organizations in the State of BIHAR for empanelling themselves to (a) implement HIV / AIDS targeted interventions with highly vulnerable population groups (b) work in providing access to HIV / AIDS interventions like care and support, people living with HIV / AIDS and other vulnerable groups.

CBOs / NGOs that are registered societies / trusts and active in community work at the following districts Araria, Kaimur (Bhabhua), Bhagalpur, Bhojpur, Buxar, East Champaran, Patna, Purnia, Sitamarhi & Vaishali are eligible to apply. Applications in the specified format need to be submitted **on or before 7 days** from the date of publication of advertisement in the newspaper, by 5 pm.

Letters of Interest with accompanying materials (formats are available at the website [www.statehealthsocietybihar.org](http://www.statehealthsocietybihar.org) or can be obtained from office between 10 am to 5 pm on working days) seeking empanelment should be submitted through registered/speed post to the address given below:

**Project Director,**  
Bihar State AIDS Control Society,  
S.I.H.F.W. Building, Sheikhpura, Patna- 800014 (Bihar)  
Phone NO.:- 0612-2290278

Note:-

- **Please note that this is not a request for proposals.**
- **The existing NGOs working with BSACS and the NGOs terminated earlier from BSACS need not to apply.**
- **All the advertisement published earlier in this connection has been cancelled.**
- **Preference will be given to NGO's working with Health Sector of the respective districts.**

**Project Director**

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## EMPANELMENT DATA FORM FOR NEW NGOs

### Section A: Basic Information

1. Name of the Organisation : \_\_\_\_\_
2. Postal Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PIN: \_\_\_\_\_ District: \_\_\_\_\_
3. Telephone : Telex \_\_\_\_\_ Fax \_\_\_\_\_  
E-mail \_\_\_\_\_
4. Legal Status :  Society  Company  Others (Specify)
5. Registration Details : Registered on \_\_\_\_\_ (Date)  
By \_\_\_\_\_
6. Contact person : \_\_\_\_\_  
Designation : \_\_\_\_\_

### Section B: Organisational Background

7. Assets/Infrastructure of the organisation
- | Category<br>(eg. Land, building) | Worth in rupees |
|----------------------------------|-----------------|
|----------------------------------|-----------------|

- 8 a. Please provide details, regarding the annual budget of your organization.

Year	Source	Amount
2008-09		
2007-08		
2006-07		

- 8 b. Whether blacklisted by CAPART or any other government organization in the past? If yes, provide details.

### Section C: Current Programmes being run by the organization

9. Geographical location of Work-List Village, Panchayat, Block, Taluk/Sub-Divisional, District (Each location should be separately specified)
10. Population with which they are presently working:
- Rural/Urban : \_\_\_\_\_
- Socio-economic group : \_\_\_\_\_

- ( ) Occupational group :
- ( ) Sex groups :
- ( ) Students/Educational Institution :
- ( ) Youth :
- ( ) Women groups :
- ( ) Others :

11. Please provide basic information on the key projects carried out by your organization since the last three years (5 lines for each subject-attach separately).

- Community served
- Objective
- Strategies
- Main outcomes
- Evaluation methods employed
- Evaluation results

12. A brief write up on the programmes the organization currently runs.

*(Not more than three pages)*

#### **Section D: Documentation Required**

13. Copies of the following documents need to be provided

- Society Registration Certificate and Memorandum of Association & Articles along with the latest filled return/Trust Deed.
- Activity Report/Annual Report of the organization for the last three years.
- Annual Audit Report of the organization for the last three years.
- Income Tax Registration and Exemption Certificate, if any
- FCRA Registration Certificate, if any
- List of Board/Governing Body members with Contact details and occupation

14. Name of the person who filled this form:

Qualification and experience :  
 Designation :  
 Address :

15. Note:

- Preference will be given to NGOs implementing the programme of bilateral agencies / organizations and central government programmes / projects.
- The NGOs must have the average turnover of at least Rs. 30 lakh for the last 3 years.
- NGOs having experience of implementing health sector programmes would be given priority.
- NGOs blacklisted by central/any state govt. or its agencies, any govt. organizations; the funding organizations etc. need not to apply.