



Govt. of Bihar  
Deptt. Of Health & Family Welfare

## State Health Society, Bihar

Pariwar Kalyan Bhawan, Sheikhpura, Patna-14



fcokl

### Tender Notice for Empanelment of Travel Agency

Sealed bids are invited from the reputed Registered Travel agency for hiring of vehicle on as and when required basis. Interested agencies should quote their rates typed (Hand written quotation not allowed) in the format. Bids received in any other format will not be considered. Details of the tender can be obtained from our website ([www.statehealthsocietybihar.org](http://www.statehealthsocietybihar.org))

#### Eligibility Criteria

Tenders in one large envelope marked as "Bid for Empanelment of Travel Agency" containing two separate sealed envelopes.

1) Envelope 'A' marked with "Technical Bid for Empanelment of Travel Agency"

2) Envelope 'B' marked with "Financial Bid for Empanelment of Travel Agency"

Financial Bids of only those tenderers, who qualify in the technical bid, will be opened.

Interested agencies must enclose the following credentials in the Technical Bid marked as Cover 'A':

1. Requisite document showing three years of market standing as travel agency.
2. Registration No of the Agency.
3. Service Tax Registration No.
4. Copy of PAN card.
5. Average annual turnover of Rupees Fifty Lacs per year for the last three years.
6. Audited statement of account for the last three years (Balance Sheet, Receipt & Payment Account, Profit & Loss Account, and Income-Expenditure Account) (No C.A. certificate will be accepted.)
7. Demand Draft of Rs. 50,000/- (Fifty Thousand Only- Refundable-in case of not being selected) in favour of State Health Society, Bihar.

Financial Bid, marked as Cover 'B':

Financial bid should be given in the format below:

SN	Type of Vehicle	Rate in Rupees (Inclusive of all the taxes)									
		Local Booking			Outstation Booking			Monthly Booking			
		Half Day (35 km/4 hr)	Full Day-A (60km/8 hr)	Full Day-B (75km/12 hr)	Basic Rate (Rs)/ KM	Night Halt	Minimum Chargeable (KM) Per Day	Upto 1500 KM	Upto 2000 KM	Upto 2500 KM	Extra Rate Per KM
1	Ambassador Non A.C.						100				
2	Ambassador A.C						100				
3	Indica Non A.C.						100				
4	Indica A.C.						100				
5	Sumo/Bolero Non A.C						100				
6	Sumo/Bolero A.C						100				
7	Safari/Scorpio Non A.C.						100				
8	Safari/Scorpio A.C.						100				
9	Innova Non A.C.						100				
10	Innova A.C.						100				
11	Indigo Non A.C.						100				
12	Indigo A.C.						100				

#### Terms & Conditions:

1. Rates quoted must be inclusive of all taxes and shall be valid till 31.03.2012. The period of agreement may be extended if performance is found satisfactory.
2. Parking/toll tax charges as per actuals & Kilo Meter will be charged from garage to garage.
3. Penalty (10% of the bill) will be deducted if services are not found satisfactory.
4. TDS shall be deducted at prescribed norms on the payable amount.
5. Selected party will have to submit Bank Guarantee of Rs 200000/- (Two Lacs Only) as Performance Guarantee.
6. The agency will require to submit the bill alongwith completed log book prescribed by SHSB.
7. In case of disputes regarding actual running of the vehicle, the SHSB reserves the right to clear the bill on the basis of actual K.M. from Garage to Garage.

The last date for submitting the complete tender document is 23<sup>rd</sup> March 2011 (1 PM) through Registered Post/ Speed Post Only) no tender will be accepted by hand. The bid shall be opened on same day (2 PM) at SHSB in the presence of the parties those who wish to participate. SHSB reserves the right to accept or reject any offer/all offers without assigning any reason. For all enquiries the interested agencies may contact I/c HK, Tel no. 0612-2281545 during office hours on all working days.

**Executive Director**