



State Health Society, Bihar

Pariwar Kalyan Bhawan, Sheikhpura, Patna-14



NOTICE INVITING TENDER

Directly from eligible Pharmaceutical Manufacturers/Direct Importers/Authorised Distributor/Dealer only for Rate Contracting of Spectacles (Frame along with Glass)

Project Description : State Health Society Bihar is implementing National Rural Health Mission (NRHM) to carry out necessary correction in the basic health care delivery system. The goal of the Mission is to improve the availability of and access to quality health care by people. To achieve the goal of the Mission. The State Government has decided to distribute Spectacles (Frame along with Glass), free of cost to all needy school going children as well as to all needy Mahadalit patients residing in Mahadalit tolas and rural areas of the State.

Tender bid is invited for Spectacles [Frame made of cellulite fitted with English White Glass (Plain and Bi-Focal) of required power] **directly** from the eligible interested **Manufacturers/Authorised Distributors** for **'Making Rate Contract'**. This tender shall be two stage tender, therefore the bidders are required to submit their technical bid as well as their financial bid separately in separate sealed envelopes along with following documents.

Minimum Eligibility Criteria along with list of documents to be submitted in Cover 'X' (Technical Bid)

Bidders should meet the following criteria to be eligible for bidding **and relevant papers/documents must be submitted by them in their technical bid in support of their claim of eligibility.**

- Tender bid is invited directly from Manufacturers or Authorised Distributors/Dealer only. Companies/Firms which have been **Blacklisted by Central Government, Government of Bihar or SHSB AND/OR deregistered/debarred by Government of Bihar/SHSB** are barred from participating in this tender. **Their bids will not be considered.**
- Bidders must have Minimum three years old Industrial or other relevant Manufacturing License of the required Spectacles. Manufacturers of Spectacles Frame or Manufacturers of English White Glass only can also participate in the tender, provided they agree to supply complete Spectacles (Cellulite frame along with English White Glass).
Authorised distributors may also participate in this tender on behalf of the manufacturers of Spectacles (Cellulite frame along with English White Glass). Such authorized distributors must have three years old license under Shop & Establishment Act and they should be authorized by the Manufacturer of Spectacles (Cellulite frame along with English White Glass) to participate in this tender.
- Annual turnover of the **company/firm should be minimum Rs. 30 lakhs (thirty lakhs only)** in each of the last three consecutive Financial Year 2008-09, 2009-10, 2010-11
Last three financial years Audited Annual Report showing details of their annual turnover should be submitted. **Auditor / C.A. Certificate of turn over will not be accepted.**
- Income tax return for assessment year 2009-10, 2010-11, 2011-12.
- PAN card of the company/firm.
- Sales Tax / VAT Registration Certificate and Commercial Tax/Sales Tax/ Trade Tax Annual Return for last 3 consecutive Financial Years 2008-09, 2009-10, 2010-11.
- An affidavit sworn before the First Class Magistrate stating that the company/firm or any officer of the company has not been ever convicted under relevant Act and Rules.
- Bidder shall submit an affidavit sworn before First Class Magistrate stating that "the company has not been blacklisted by the Central Government/Government of Bihar and/or by SHSB, and further the company has not been de-registered/ debarred by Government of Bihar and/or by SHSB.
- Bidders will be required to deposit a demand draft of Rs. 50,000 (Fifty Thousand only) as EMD favouring Executive Director, State Health Society, Bihar.

Note :-

- (i) Non fulfillment of any of the above eligibility criteria may lead to disqualification of the tender.
- (ii) Kindly note that all the required documents and papers are to be submitted in the cover of technical bid by stipulated date. In no case or circumstances any opportunity shall be provided to any bidder to submit required documents, after the opening of the technical bid. Non submission of any of the required documents/ papers will render the bid disqualified.

Submission Requirements : Interested eligible companies, wishing to participate in the tender may submit their bids in a large envelop marked “Tender bid for Rate Contracting of Spectacles. This large envelop will contain two separate sealed envelops—one marked as Cover ‘X’ for technical bid and another marked as Cover ‘Y’ for financial bid .

NOTE:

1. Only relevant papers should be attached with tender bid. The relevant page Numbers must be mentioned on the forwarding letter also.
2. Technical bids not accompanied by earnest money or any of the mentioned documents shall be rejected.
3. Documents in languages other than english must include a translation of all certificates into english in addition to the original untranslated documents.
4. All documents submitted with the tender should be duly attested by a Gazetted Officer or a registered Chartered Accountant bearing his Reg.No or a company secretary.
5. Once the rate contract has been awarded to a successful bidder, the contract cannot be sub-let to others.
6. If at any stage it comes to the notice of SHSB from any sources that bidder has concealed any facts or have given false/misleading information in their tender, the SHSB reserves the right to verify it and if it is found that the company has really concealed the facts and/or have given false/misleading information, the Earnest money deposited by the bidder shall be forfeited. Their tender bid shall be rejected and legal proceedings against the company shall be initiated as per law.

Cover ‘Y’ (Financial Bid): –

Financial bid shall be given strictly in the following format in two copies sealed in two separate envelops marked as “First Copy” and “Second Copy”. The “Second Copy” will be opened and the “First Copy” shall be kept unopened in safe custody for future reference. In case any discrepancy arises, the “First Copy” will govern and shall be taken as final.

Format for Financial Bid

Sl. No.	Name of item	Rate in Rs. per unit i.e. of 1 (one) piece of Spectacles along with Cellulite Frame and English White Glass (Plain/Bi-Focal) with required power. Inclusive of all taxes		MRP (As per price list)
		<u>In figure (Up to 2 digits after decimal)</u>	<u>In words viz. 0.19 shall be written as “Zero decimal one nine”</u>	

NOTE:

1. In case of discrepancy in “In figure” price and “In words” price, “In words” price would prevail.
2. The bidder will also submit an affidavit in Cover ‘Y’ (Financial Bid) envelop stating that the rate quoted in the financial bid is at least 20% less than its MRP and the rate quoted in this financial bid, is not more than the rate quoted in any other Government/organization for their supply.
3. Price List / MRP List/Trade Price List should be enclosed with the Financial Bid.
4. In case of non submission of any or all of the documents stated above, financial bid of the concerned bidder shall not be considered.

5. *Rate quoted shall be inclusive of Sales tax, VAT, Excise duty/ Custom duty, freight, insurance and any other taxes .*
6. *Financial bid should be typewritten and every correction and interlineations in the bid should be attested with full signature by the tenderer, failing which the bid will be treated as invalid.*
7. *Each page of the financial bid should be duly signed by the tenderer with their office seal.*

Bidders are required to submit their technical bid (Cover 'X') along with a cover letter / application by the bidder indicating the details of the documents submitted with relevant page number.

Tender conditions

- a) The rate contract will be applicable **for two years** from the date of award of the contract.
- b) Rate quoted shall be inclusive of Frame of Spectacles with English White Glass of required power. The English White Glass may be Plain or Bi-Focal as per individual requirement.
- c) Glass of spectacle should be English White.
- d) Frame of spectacles should be made of Cellulite (सेलुलाईट).
- e) The frame of the spectacles shall bear conspicuously the words “ BIHAR GOVERNMENT SUPPLY – NOT FOR SALE”.
- f) The selected Company/firm will be immediately informed about the final award of the tender in their favour. In case, the selected Company/firm declines to enter into the rate contract or fulfill the required obligations under the rate contract at the quoted and approved rates, the Company shall be barred from participating in any tender floated by the State Health Society Bihar. The tender/performance security money of the said firm shall also be forfeited. Other punitive action may also taken by the SHSB against such companies.
- g) Each successful bidder will have to furnish a suitable Performance Security **of an amount equivalent to 10% of the purchase value of estimated quantity of spectacles at the time of awarding the rate contract** for the period of the contract. The proceeds of their Performance Security shall be payable to the SHSB as compensation for supplier’s failure to fulfill its obligation under the contract or for making delay in the completion of obligations under the contract.
- h) If the bidder fails to furnish the required performance security within the specified period of time after the award of the contract or refuses/denies to sign the rate contract, the EMD of such bidders shall be forfeited and the bidder shall be disqualified/blacklisted/barred for a period of 5 years from participating in any tender of SHSB.
- i) **The first supply shall be ensured within 30 days of the receipt of the first order and subsequent supplies shall be made within 15 days of the receipt of the orders. Penalty will be levied for delayed supply (0.5% per day subject to a maximum of 35% of bill amount of delayed supply), which shall be deducted from their bill or Performance Security Money.**
- j) In case, the company is found to be habitual defaulter of delayed supply or not supplying the full quantity in time, the balance amount of performance security of such companies/firms shall be forfeited. No further supply order shall be given to them and company shall be barred from participating in any tender floated by the State Health Society Bihar. Further, other punitive action, as SHSB thinks fit & proper, may also be taken by the SHSB against such defaulter companies. To ensure regular and uninterrupted supply of required quantity of the spectacles, the SHSB may offer for supply of the particular medicine/items to other successful bidder/bidders also at L1 rate. Preference of offer will be in order L2 then L3 then L4 and so on, **only at L1 rate/Negotiated rate .**
- k) The list of L1 bidders will be finalized at the State Health Society Bihar. After being awarded the contract, the awardee will be required to be registered with the Bihar Sales Tax.

- l) L-1 selected company/firm will be required to open their own godown-cum- store in each and every district, which shall also function authorized supply centre as well as Authorised after Sales Service Centre, of the selected company/firm.
- m) The first supply shall be ensured within 30 days of the receipt of the first order, thereafter subsequent supplies shall be made within 15 days of the receipt of the orders.
- n) The SHSB would only make a rate contract of the spectacles. Civil Surgeon-cum-Chief Medical Officer –cum- Member Secretary, District Health Society shall purchase the required Spectacles [Frame fitted with English White Glass (Plain/Bi-Focal) of required power] on ‘**Cash & Carry Mechanism**’. The purchase orders shall be placed to the Company’s depot/godown at concerned District directly by the Civil Surgeon-cum-Chief Medical Officer of respective district/Head of State level Government Hospitals/Institutions. As soon as the supplier receives the indent, they will have to inform or intimate immediately about schedule of supply to the concerned Civil Surgeon-cum-Chief Medical Officer. The concerned company is required to issue Proforma Invoice to the purchaser positively within 7 days of the receipt of the purchase order. After receiving the Proforma Invoice the concerned Civil Surgeon-cum-Chief Medical Office shall receive the spectacles within 20 days of supply order after making full payment. The authorized person will come and collect the Spectacles (Cellulite frame with English White Glass of required power) from the **Company’s** godown-cum- store at every district. **Bank Draft payable to the company will be handed over** to the Company’s godown-cum- store, **after** spectacles are supplied in full quantity i.e 100% of the indented quantity for which porforma invoice has been raised. Thus the purchase will be based on ‘**cash and carry**’ mechanism. In no case any advance payment shall be made to any of the supplier.
- o) Non-fulfillment of any of conditions of the contract may lead to disqualification of the firm for a period of 5 years from participating in any tender of SHSB. This shall be put on the SHSB website for general notice also.
- p) The tenderer shall give an undertaking that all the statements made and submitted by him are true to the best of his knowledge and any information subsequently found incorrect or false will mean automatic cancellation of the tender and tenderer will be liable for penal action as will be deemed fit by the SHSB.
- q) Failure to comply with the above condition or furnishing of any incorrect or incomplete information will make the tender liable for rejection.

Refund of Earnest Money Deposit:

The EMD submitted by unsuccessful bidders shall be returned to them without any interest whatsoever, within 30 to 60 days after the date of finalization of the contract with successful bidder. The EMD submitted by successful bidders shall also be returned to them after the deposition of the performance security amount according to conditions stipulated in the bid document.

Refund of Performance Security:

If the supplier duly performs and completes all obligations under the contract in satisfactory manner, in all respects, the performance security shall be returned to the supplier without any interest, within 30 to 60 days of the date of completion of all such obligations under the contract.

Jurisdiction of any dispute:

If any dispute or difference of any kind what so ever arises between the purchaser and supplier in connection with the contract or arises out of the contract, the parties shall first make every effort to resolve amicably such dispute or difference by way of mutual consultation and/or under “The Arbitration and **Conciliation Act 1996**” and for the said purpose, the Development Commissioner –cum- Chairman, SHSB shall be the sole arbitrator in

the matter. If the parties fail to resolve their dispute or difference by such mutual consultation or under the Arbitration and Conciliation Act 1996, the case shall be subject to the jurisdiction of Patna (Bihar) only .

Pre-bid meeting of interested bidders is scheduled on **4.6.2012 at 11:00 AM** in Conference Hall, State Health Society Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-14. Bidders seeking clarification on the bid document shall submit written query/queries three days prior to the Pre-bid meeting date. Pre-bid amendments, if any, will be floated on the SHSB website - <http://statehealthsocietybihar.org> under tender information section.

Deadline for Submission of Bids-

The technical and financial bids, in separate sealed envelopes may be sent, to **“The Executive Director, State Health Society Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800 014”**. The bids must reach the office of the undersigned latest by **3:00 P.M. on or before 18.6.2012** through Registered/Speed Post. Bids received after deadline, would not be entertained and considered as a valid tender bid. **No bid will be accepted directly or by hand.** SHSB will not be responsible for postal delay. In the event of the specified deadline of submission of bid being declared a holiday, the bid shall be received on the next working day.

Opening of Bids –

Technical bid shall be opened at **4 PM on last date of submission of tender (i.e. 18.6.2012)** in the presence of bidders or their authorized representatives who desire to be present. Participating authorized representatives must bring proper authority letter of the company and identity proof with them. Without authority letter from the company, the representative will not be allowed to participate in the meeting. After opening of the bids, all opened technical bids shall be evaluated by a committee on technical grounds. Financial bid of only those bidders will be opened, whose technical bids are found eligible by the Technical Core Committee after site inspection and physical verification of the manufacturing premises. If anything adverse is reported by the inspection team after the site inspection and physical verification of the manufacturing unit, their tender will be technically disqualified. Financial Bid will be opened in the presence of bidders or their authorized representatives. The date of opening of financial bid will be informed to the Technically Qualified bidders.

Display of qualified/disqualified bidder on SHSB website: Bidders should visit SHSB website- <http://statehealthsocietybihar.org> regularly for information regarding status on qualification/disqualification of their bid and for other related information.

The decision of the State Health Society Bihar shall be final, and no enquiries, or application for review, shall be entertained. **The State Health Society Bihar reserves the right to amend any of the conditions, if required or cancel or reject all or any bid/tender without assigning any reason.**

For details, please contact Phone – 0612-2281545, 2290328

Sanjay Kumar, I.A.S.
Executive Director
-cum-
Secretary, Health