



Government of Bihar  
Department of Health

**State Health Society, Bihar**  
Pariwar Kalyan Bhawan, Sheikhpura, Patna-14



**NOTICE INVITING TENDER**

**DIRECTLY FROM ELIGIBLE MANUFACTURERS/ DIRECT IMPORTERS ONLY FOR RATE CONTRACTING OF VARIOUS ORTHOPAEDIC MACHINES EQUIPMENTS AND INSTRUMENTS REQUIRED FOR SUPER SPECIALITY ORTHOPAEDIC CENTRE AT LOK NAYAK JAI PRAKASH NARAYAN HOSPITAL, RAJBANSHI NAGER, PATNA & OTHER HEALTH INSTITUTION UNDER DEPARTMENT OF HEALTH, GOVT. OF BIHAR .**

The list of orthopaedic equipments, machines and instruments along with their specifications as contained in Annexure-A are available on the official website of SHSB, i.e [www.statehealthsocietybihar.org](http://www.statehealthsocietybihar.org).

Qualified interested manufacturers or direct importers, hereinafter called as “Agencies” will be expected to supply, install and demonstrate all required orthopaedic machines, equipments and instruments as listed in Annexure A of this tender notice.

This tender will be two stage tender, therefore, the bidder agencies are required to submit their technical bids as well as their financial bids separately in two separate sealed envelopes alongwith the required documents, which are listed under minimum eligibility clause.

**Project objective:-** Department of Health of the Government of Bihar has established Super Speciality Orthopaedic Centre at Lok Nayak Jai Prakash Narayan Hospital, Rajvanshi Nagar, Patna and other health institutions to carry out necessary corrections in these basic segments of healthcare delivery system. In this process, to improve the availability and access to modern quality orthopaedic care by people of the state, the Govt. of Bihar is upgrading and modernizing Super Speciality Orthopaedic Centers with modern sophisticated Orthopaedic equipments machines and instruments.

**Minimum eligibility criteria and list of documents to be submitted in Technical bid (Cover-x) by the bidders of all categories.**

Tender bid is invited directly from the manufacturers or direct importers, who are either manufacturer of the listed medicines, equipments, instruments and machines at their own manufacturing unit or are the direct importers of these in India. The interested companies/agencies should meet the following criteria to be eligible for consideration.

- (1) Minimum three year old applicable valid Industrial License/EM, Part-II/Manufacturing License with upto date Renewal Certificate. In case of importer, the agency must have valid Import License/permission. They are required to submit valid permission letter for marketing the quoted products in India for last three years.
- (2) BIS or equivalent certificate from reputed and recognized agency.
- (3) ISO or equivalent certificate from reputed and recognized agency.

- (4) Market Standing Certificate of minimum three years in India issued either by the Industry Department of the state, where the manufacturing unit is situated or by the Commercial Tax Department of the respective State.
- (5) Affidavit sworn before first class Magistrate stating that the firm/company has not been convicted ever before.
- (6) Detail literatures, booklets, brochures with specification of all quoted products, as mentioned in Annexure A, B & C.
- (7) Duration of warranty to be provided by the agencies for each & every quoted product.
- (8) Name, Address, telephone no of the Authorized Service Centre in the State of Bihar.
- (9) Performance certificate issued by reputed agency.
- (10) Annual turn over of the bidder agency should be minimum Rs 10 crores ( Ten crores) in each of the last three consecutive financial years 2008-09, 2009-10 and 2010-11.

Certified copies of Audited Annual Reports showing the details of their Annual turnover in Financial year 2008-09, 2009-10 and 2010-11 should be submitted with the tender bid.

- (11) Those agencies, which have been blacklisted by Central Govt., Govt. of Bihar or by SHSB and those agencies which have been deregistered/debarred by Govt. of Bihar or by SHSB are barred from participating in this tender.

Agencies are required to submit an affidavit sworn before the first class Magistrate stating that **“the company has not been blacklisted by the Central Govt/Government of Bihar and/or by SHSB and further the company has not been deregistered/debarred by Govt of Bihar and/or by SHSB”**.

If at any stage it comes to the notice of SHSB from any sources that company has concealed the facts, the SHSB reserves the right to verify it and if it is found that the company has really concealed the facts, the Earnest money deposited by the bidder shall be forfeited, their tender bid shall be rejected and legal proceedings against the company shall be initiated as per law.

- (12) Income Tax Return Report for the Assessment Year 2009-10, 2010-11 and 2011-12.
- (13) PAN Card of the bidder agency i.e manufacturer.
- (14) Sales tax/Vat Registration Certificate and Commercial Tax/Sales Tax/Trade Tax annual Return Report for Assessment year 2008-09, 2009-10 and 2010-11 or Certificate in this regard issued by Sales Tax Department stating Annual turnover of the agencies and details of annual return filed.
- (15) Bidding Agencies will be required to deposit a demand draft of Rs 1,50,000/- (One Lakh Fifty Thousand) only in favor of the Executive Director, SHSB as EMD.
- (16) Resolution of the Meeting of Board of Directors and Power of Attorney by which the person, who is submitting the tender bid with his signature, has been authorized by the bidder agency to do so.
- (17) Check list properly filled and signed with seal of the bidder agency on each & every page.

**Note :-**

- (i) Non fulfillment of any of the above eligibility criteria may lead to disqualification of the tender.
- (ii) Kindly note that all the required documents and papers are to be submitted in the cover of technical bid by stipulated date. In no case or circumstances any opportunity shall be provided to any bidder to submit required documents, after the opening of the technical bid. Non submission of any of the required documents/ papers including the checklist & proforma A, B and C will render the bid disqualified.

**Submission Requirements** : Interested eligible companies, wishing to participate in the tender of products mentioned in Annexure- A may submit their bids in a large envelop marked “Tender bid for Rate Contracting of various orthopaedic instruments/equipments for Lok Nayan Jai Prakash Narayan Hospital, Rajbanshi Nagar, Patna and Other Health Institutions. This large envelop will contain two separate sealed envelopes— one marked as Cover ‘X’ for technical bid and another marked as Cover ‘Y’ for financial bid should be submitted in separate envelops and should be marked as stated above.

**NOTE:**

1. The names of instrments/equipments along with Sl.No. of the product list for the tender should be mentioned in proforma A and only relevant papers should be attached. The relevant page numbers must be mentioned on the Check list also.
2. Bidders are required to submit separate EMD for each category.
3. Technical bids not accompanied by earnest money or any of the mentioned documents shall be rejected.
4. Documents in languages other than English must include a translation of all certificates into English in addition to the original untranslated documents.
5. All documents submitted with the tender should be duly attested by a Gazetted Officer or a registered Chartered Accountant bearing his Reg.No or a company secretary.
6. In case of imported products, manufacturing license of the country of origin, registration certificate and import license of Importers must be attached in the Technical Bid.
7. Documents, such as, Power of Attorney, Resolution of Board by which the bidder has authorized the person to sign the bid documents should be enclosed with the tender and should also be produced for attending pre-bid meeting and the meeting of opening of the bid . Unsigned bid is liable to be rejected.
8. Once the rate contract has been awarded to a successful bidder, the contract cannot be sub-let to others.

**Cover ‘Y’ (Financial Bid): –**

**Financial bid shall be given strictly in the following format in two copies sealed in two separate envelops marked as “First Copy” and “Second Copy”. The “Second Copy” will be opened and the “First Copy” shall be kept unopened in safe custody for future reference. In case any discrepancy arises, the “First Copy” will govern and shall be taken as final.**

**Format for Financial Bid for Category 1,2 & 3.**

Sl. No. (as per tender list)	Name of the Equipment/Instrument	Rate in Rs. per unit		CAMC Value (after warranty period)	MRP
		In figure (Up to 2 digits after decimal)	In words viz. 0.19 shall be written as “Zero decimal one nine”		

**NOTE:**

1. *In case of discrepancy in “In figure” price and “In words” price, “In words” price would prevail.*
2. *For all four categories an affidavit has to be given in Cover ‘Y’ (Financial Bid) envelop that the rate quoted in the financial bid is at least 20% less than its MRP and the rate quoted in this financial bid, is not more than the rate quoted in any other Government/organization for supply.*
3. *Price List / MRP List for equipments/instruments must be enclosed with the Financial Bid.*
4. *In case of non submission of any one or all of the above, financial bid will not be considered.*
5. *Rate quoted shall be inclusive of Sales tax, VAT, Excise duty/ Custom duty, warranty, freight, insurance and any other taxes .*
6. *Financial bid should be typewritten and every correction and interlineations in the bid should be attested with full signature by the tenderer, failing which the bid will be treated as invalid.*
7. *Each page of the financial bid should be duly signed by the tenderer with their office seal.*

**Bidders are required to submit their technical bid (Cover 'X') along with a cover letter / application by the bidder indicating the details of the documents submitted with relevant page number.**

**Tender conditions**

- a) The rate contract will be applicable **up to two years** from the date of award of the contract or can be extended for certain period as per the requirement.
- b) **All The major Equipment must have warranty for 3 years from date of installation at the site; followed by CMC for seven years.**
- c) The bidder firm should clearly mention the Make and models of equipments in a tabular form.
- d) The bidder firm shall submit a compliance statement point wise separately in technical bid and financial bid in regard to the specifications asked for in the tender. It will be responsibility of the agency to go through all the tender requirements carefully and accordingly address each and every point about their compliance. The compliance statement shall preferably be made in an Excel worksheet or any other tabular format for easy evaluation.
- e) The bidder firm shall submit list of consumables /accessories along with the tender document and financial bid.
- f) The bidder firm should make sure that all the equipments is produced by ISO or other equivalent certified manufacturer.
- g) The bidder firm should make sure that all the major equipments should be conforming to BIS/CE /FDA /Equivalent standards (wherever applicable).
- h) The Purchaser reserves the right to ask for a free demonstration of the quoted equipment at a pre determined place acceptable to the purchaser for technical acceptability as per the tender specifications, before the opening of the Financial Bid.
- i) The inspections and quality tests of the supplied instruments/equipments shall be conducted by a team of experts of technical members and third party specialist.
- j) The successful bidder shall have to open Authorised Service Centre in the State of Bihar.
- k) All products machines, instruments, equipments & drugs meant for supply shall bear the Logo of Govt. of Bihar and words “Bihar Govt. Supply, Not For Sale” shall be embossed.
- l) The selected Company will be immediately informed about the final award of the tender in its favour. In case, the selected Company declines to enter into the rate contract or fulfill the required obligations under the rate contract at the quoted and approved rates, the Company shall be barred from participating in any

- tender floated by the State Health Society Bihar. The tender/performance security money of the said firm shall also be forfeited. Other punitive action may also be taken by the SHSB against such companies.
- m) Each successful bidder will have to furnish a suitable Performance Security **of an amount equivalent to 10% of the purchase value of estimated quantity of product at the time of awarding the rate contract** for the period of the contract. The proceeds of their Performance Security shall be payable to the SHSB as compensation for supplier's failure to fulfill its obligation under the contract or for making delay in the completion of obligations under the contract.
  - n) If the bidder fails to furnish the required performance security within the specified period of time after the award of the contract or refuses/denies to sign the rate contract, the EMD of such bidders shall be forfeited and the bidder shall be disqualified/blacklisted/barred for a period of 5 years from participating in any tender of SHSB.
  - o) **The first supply shall be ensured within 30 days of the receipt of the first order and subsequent supplies shall be made within 15 days of the receipt of the orders. Penalty will be levied for delayed supply (0.5% per day subject to a maximum of 35% of bill amount of delayed supply), which shall be deducted from their bill or Performance Security Money.**
  - p) In case, the company is found to be habitual defaulter of delayed supply or not supplying the full quantity in time, the balance amount of performance security of such companies shall be forfeited. No further supply order shall be given to them and company shall be barred from participating in any tender floated by the State Health Society Bihar. Further, other punitive action, as SHSB thinks fit & proper, may also be taken by the SHSB against such defaulter companies. To ensure regular and uninterrupted supply of required quantity of the medicine, the SHSB may offer for supply of the particular medicine/items to other successful bidder/bidders also at L1 rate. Preference of offer will be in order L2 then L3 then L4 and so on, **at L1 rate/Negotiated rate.**
  - q) The list of L1 bidders will be finalized at the State Health Society Bihar. After being awarded the contract, the awardee will be required to be registered with the Bihar Sales Tax and will be required to open their godown-cum- store in State capital Patna.
  - r) Non-fulfillment of any of conditions of the contract may lead to disqualification of the firm for a period of 5 years from participating in any tender of SHSB. This shall be put on the SHSB website for general notice also.
  - s) The tenderer shall give an undertaking that all the statements made and submitted by him are true to the best of his knowledge and any information subsequently found incorrect or false will mean automatic cancellation of the tender and tenderer will be liable for penal action as will be deemed fit by the SHSB.
  - t) Failure to comply with the above condition or furnishing of any incorrect or incomplete information will make the tender liable for rejection.

**Pre-bid meeting of interested bidders** is scheduled on **22.5.2012 at 11:00 AM** in Conference Hall, State Health Society Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-14. Bidders seeking clarification on the bid document and specifications shall submit written query/queries (3 days) three days prior to the Pre-bid meeting date. Pre-bid amendments, if any, will be floated on the SHSB website -<http://statehealthsocietybihar.org> under tender information section.

**Deadline for Submission of Bids-**

The technical and financial bids, in separate sealed envelopes may be sent, addressed to “**The Executive Director, State Health Society Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800 014**”. This must reach the office of the undersigned latest by **3:00 P.M. on or before 5.6.2012** through Registered/Speed Post. Bids received after this deadline, would not be entertained. **No bid will be accepted directly or by hand.** SHSB will not be responsible for postal delay. In the event of the specified deadline of submission of bid being declared a holiday, the bid shall be received on the next working day.

**Opening of Bids –**

Technical bid shall be opened at **4 PM on last date of submission of tender (i.e 5.6.2012)** in the presence of bidders or their authorized representatives who desire to be present. Participating authorized representatives must bring authority letter of the company with them. Without authority letter from the company the representative will not be allowed to participate in the meeting. After opening of the bids, all opened bids shall be evaluated by a committee. Financial bid of only those bidders will be opened whose technical bid is found eligible by the Technical Core Committee. Financial Bid will be opened in the presence of bidders and the date of opening of Financial bid will be informed to the Technically Qualified bidders.

**Display of qualified/disqualified bidder on SHSB website:** Bidders should visit SHSB website- <http://statehealthsocietybihar.org> regularly for information regarding status on qualification/disqualification of their bid and for other related information.

The decision of the State Health Society Bihar shall be final, and no enquiries, or application for review, shall be entertained. **The State Health Society Bihar reserves the right to amend any of the conditions, if required or cancel or reject all or any bid/tender without assigning any reason.**

For details, please contact Phone – 0612-2281545, 2290328

**Sanjay Kumar, I.A.S.  
Executive Director  
-cum-  
Secretary, Health**