



Government of Bihar  
Department of Health

**State Health Society, Bihar**  
Pariwar Kalyan Bhawan, Sheikhpura, Patna-14



**SHORT TENDER NOTICE**

FOR

**RATE CONTRACTING OF COIR MATTRESS FOR GOVT. HOSPITALS IN BIHAR**

The State Health Society, Bihar invites sealed bids from manufacturers for Rate Contracting of Coir Mattress.

**1. Background :-**

The State of Bihar is the third largest populated State in the country having population of more than 90 million. The State of Bihar intends to procure good quality drugs, machine/equipments etc for all Government Hospitals/Institutions of Bihar having 6 Medical Colleges, 2 Health Institutions, 36 District Hospitals, 55 Sub Divisional Hospitals, 70 Community Health Centre, 533 Primary Health Centers and 1330 Additional Primary Health Centers and all L1 MCH Centre. The combined bed strength of these hospitals is around above 22000 beds.

**2. Project Description :-**

The State of Bihar is taking steps to increase the bed strength of these hospitals. It is expected that the bed strength of the Government Hospitals will increase at least two fold of the present strength. Apart from this Bihar Govt. is going to upgrade District Hospitals to 500/300/200 Bedded & all Sub Divisional Hospital 75-100 to bedded Hospital as per IPHS standard. Government of Bihar intends to procure good quality Coir Mattress for Fowler Deluxe Bed, Fowler Bed and Semi Fowler Beds for Medical College & Hospital, District Hospitals Sub Divisional Hospital, Referral Hospital/PHC/APHC & L1 MCH Centers in the state for the patients.

**3. Tender bid is invited for Coir Mattress from the eligible interested manufacturer for Rate Contracting as per following specification.**

**RUBBERISED COIR MATTRESS AS PER IS: 8391 WITH ONE SIDE 28 DENSITY FOAM LAYER FINISH.**

**(a) Specification :-**

- i) Thickness of Rubberized Coir - 4øø(10.2 cms).
- ii) 28 Density Foam - 1øø(2.54 cms).
- iii) Good Quality Rexine Cover ó Thickness (0.8 mm).
- iv) The Rubberized Coir Mattress shall be graded on the basis of the original thickness, hardness index and density.
- v) Size- 203cm L x 90cm W
- vi) Rubberized coir Mattress may be supplied in fabricated shapes.

**(b) Specification Coir Mattress in Two Fold :-**

- i) Thickness of Rubberized Coir - 4øø(10.2 cms).
- ii) 28 Density Foam - 1øø(2.54 cms).
- iii) Good Quality Rexine Cover ó Thickness (0.8 mm).
- iv) The Rubberized Coir Mattress shall be graded on the basis of the original thickness, hardness index and density.
- v) **Size- First Fold :-** 121.92cm L x 86.36cm W & **Second Fold :-** 73.66cm L x 86.36cm W (with belt)
- vi) Rubberized coir Mattress may be supplied in fabricated shapes.

**(c) Specification Coir Mattress in Three Fold :-**

- i) Thickness of Rubberized Coir - 4øø(10.2 cms).
- ii) 28 Density Foam - 1øø(2.54 cms).
- iii) Good Quality Rexine Cover ó Thickness (0.8 mm).
- iv) The Rubberized Coir Mattress shall be graded on the basis of the original thickness, hardness index and density.
- v) **Size- First Fold :-** 73.66cm L x 86.36cm W, **Second Fold :-** 58.42cm L x 86.36cm W & **Third Fold :-** 61cm L x 86.36cm W (with belt)
- vi) Rubberized coir Mattress may be supplied in fabricated shapes.

**4. Minimum Eligibility Criteria of technical Bid :- List of documents to be submitted in Cover 'X' (Technical Bid)**

- *List of the documents must be submitted in Cover 'X'*
  - Bidders should meet the following criteria to be eligible for bidding *Direct Importers only relevant papers/documents must be submitted by Bidders in their technical bid in support of their eligibility for the tender.*
- a) Tender bid is invited directly from **Manufacturers** or **Direct Importers** only. Dealers/Sole distributors/C&F agents etc. need not apply. Companies which have been Blacklisted by Central Government, Government of Bihar or SHSB/BMSICL or deregistered/debarred by Government of Bihar/SHSB/BMISCL are barred from participating in this tender. Their bids will not be considered.
  - b) Bidders must have Minimum three years old Manufacturing License/Industrial License or certificate of Incorporation.

In case of importer, the bidder (importer) firm must have minimum three years old valid import license or Importer/Foreign manufacturers must have required permission for marketing of their products in India. Bidder must have Importer-Exporter Code (IEC) issued by Foreign Trade Development Officer.
  - c) Annual turnover of the **company should be minimum Rs. 1 crore (one crore)** in each of the last three consecutive Financial Year 2010-11, 2011-12 and 2012-13
  - d) Last three financial years Audited Annual Report showing details of their annual turnover should be submitted. **Auditor / C.A. Certificate of turn over will not be accepted.**
  - e) Income tax return for assessment year 2011-12, 2012-13 and 2013-14.
  - f) PAN card of the company/firm.
  - g) Sales Tax / VAT Registration Certificate (When awarded L-1 for rate contract, the firm will have to be registered with Bihar Sales Tax, and submit a copy of the same to the undersigned, if not registered earlier)
  - h) Manufacturer must have products valid BIS (Bureau of Indian Standard) Certificate.
  - i) Manufacturer must have quality management I.S.O certificate issued from reputed agency.
  - j) Manufacturer must have minimum of three years experience of supplying of Coir Mattress. User list with supply order/indent must be enclosed with their tender bid.

- k) Manufacturer shall submit an affidavit sworn before Notary/First Class Magistrate stating that the company has not been blacklisted by the Central Government/Government of Bihar and/or by SHSB, and further the company has not been de-registered/ debarred by Government of Bihar and/or by SHSB”.
- l) An affidavit sworn before the Notary/First Class Magistrate stating that the company has not been convicted under relevant Act and Rules for last three years.
- m) Production Capacity Certificate is to be issued by the Industry Department/Inspector of Factory or Production Manager of the firm.
- n) Manufacturer must have to submit Article of Association or Memorandum of Association or Partnership deed.
- o) Bidders will be required to deposit a demand draft of Rs 100000 (One Lakh only) as EMD favouring Executive Director, State Health Society, Bihar.
- p) Power of Attorney and Resolution of the Board by which the authorized signatory has been authorized by the bidder firm to sign the documents.

Check list and Proforma properly filled and signed with seal of the bidder firm on each & every page. **All documents submitted with the tender should be duly attested by a Gazetted Officer or a registered Chartered Accountant bearing his Reg.No or a company secretary or Notary and signed with seal by authorized person of the firm.**

**Note :-**

- (i) **Those companies, who have not submitted the required documents/papers as per minimum eligibility criteria of NIT with their technical bid shall stand technically disqualified. Any opportunity should not be given to them to submit the relevant required document at any stage.**
- (ii) **Non fulfillment of any of the above eligibility criteria may lead to disqualification of the tender.**
- (iii) **Kindly note that all the required documents and papers must be submitted in the technical bid by cover stipulated date & price. In no case or circumstances any opportunity shall be provided to any bidder to submit required documents, after the opening of the technical bid. Non submission of any of the required documents/ papers including the checklist will render the bid disqualified.**

**5. Submission Requirements** : Interested eligible manufacturer, wishing to participate in the tender may submit their bids in a large envelop marked “Tender bid for Rate Contracting of Coir Mattress. This large envelop will contain two separate sealed envelops one marked as Cover ‘X’ for Technical Bid and another marked as Cover ‘Y’ for Financial Bid.

#### **6. Demonstration of Coir Mattress :-**

The technically qualified bidder shall be asked to make demonstration/display at their own cost of quoted Coir Mattress before the members of the Expert Committee/Technical Committee including Third Party Specialist. Financial bids of only those technically qualified bidders will be opened before Project Approval Committee, whose Coir Mattress will be found as per tender specification and approved by Committee.

**7. Warranty :-** The Coir Mattress must have 1 Year (12 Months) onsite warranty with effect from the date of supply. The bidder must replace the defective or substandard material within 1 week time from the site of designated hospitals situated in Bihar State on receiving written information. If bidder has to fail to replace the defective or substandard material from the site within a week of time. Penalty @ 1% per week of the cost of Coir Mattress may be deducted from suppliers performance security in form bank of Bank Guarantee.

**8. Cover ‘Y’ (Financial Bid): –**

**Financial bid shall be given strictly in the following format in two copies sealed in two separate envelopes marked as “First Copy” and “Second Copy”. The “Second Copy” will be opened and the “First Copy” shall be kept unopened in safe custody for future reference. In case any discrepancy arises, the “First Copy” will govern and shall be taken as final.**

Sl. No.	Types of item	Rate in Rs. per unit inclusive of all taxes and transportation upto District Headquarter
1	<b>Specification of unfolded coir mattress.</b> i) Thickness of Rubberized Coir - 4ø(10.2 cms). ii) 28 Density Foam - 1ø(2.54 cms). iii) Good Quality Rexine Cover ó Thickness (0.8 mm). iv) The Rubberized Coir Mattress shall be graded on the basis of the original thickness, hardness index and density. v) Size- 203cm L x 90cm W vi) Rubberized coir Mattress may be supplied in fabricated shapes.	
2	<b>Specification of two folded coir mattress.</b> i) Thickness of Rubberized Coir - 4ø(10.2 cms). ii) 28 Density Foam - 1ø(2.54 cms). iii) Good Quality Rexine for Cover ó Thickness (0.8 mm). iv) The Rubberized Coir Mattress shall be graded on the basis of the original thickness, hardness index and density. v) Size- First Fold :- 121.92cm L x 86.36cm W & Second Fold :- 73.66cm L x 86.36cm W (with belt) vi) Rubberized coir Mattress may be supplied in fabricated shapes.	
3	<b>Specification of three folded coir mattress.</b> i) Thickness of Rubberized Coir ó 4ø(10.2 cms). ii) 28 Density Foam ó 1ø(2.54 cms). iii) Good Quality Rexine for Cover ó Thickness (0.8 mm). iv) The Rubberized Coir Mattress shall be graded on the basis of the original thickness, hardness index and density. v) Size- First Fold :- 73.66cm L x 86.36cm W, Second Fold :- 58.42cm L x 86.36cm W & Third Fold :- 61cm L x 86.36cm W (with belt) vi) Rubberized coir Mattress may be supplied in fabricated shapes.	

**NOTE:**

- 1. In case of discrepancy in “In figure” price and “In words” price, “In words” price would prevail valid.***
- 2. An affidavit has to be given in Cover ‘Y’ (Financial Bid) envelop that the rate quoted in the financial bid is at least 20% less than its MRP and the rate quoted in this financial bid, is not more than the rate quoted in any other Government/organization for supply.***

3. *Price List/ MRP List/Trade Price List must be enclosed with the Financial Bid.*
4. *Rate quoted shall be inclusive of Sales tax, VAT, Excise duty/ Custom duty, freight, insurance, any other taxes and transportation cost upto District Headquarter/Health institutions/facilities.*
7. *Financial bid should be typewritten and every correction and interlineations in the bid should be attested with full signature by the tenderer, failing which the bid will be treated as invalid.*
8. *Each page of the financial bid should be duly signed by the tenderer with their office seal.*

## **9. Tender conditions**

- a) The rate contract will be applicable **for One years** from the date of award of the contract. The validity of contract may be extended up to some specified period by SHSB, if necessary and the company shall have to continue supply for the extended period at the same rate.
- b) The Coir Mattress shall have the logo of Government of Bihar. The Coir Mattress shall bear conspicuously the words “ **BIHAR GOVERNMENT SUPPLY – NOT FOR SALE**”, which will be written in bolder shape.
- c) **Marking or Labelling of Coir Mattress:-** Each rubberized coir mattress shall be attached with a label bearing the following information.
  - (i) Name of the Material:-
  - (ii) Manufacturer Name :-
  - (iii) Trade Mark or any other identification mark:-
  - (iv) Grade:-
  - (v) Dimensions:-
- d) The selected Company will be immediately informed about the final award as L1 tender. In case, the selected Company declines to enter into the rate contract or fulfill the required obligations under the rate contract at the quoted and approved rates, the Company shall be barred from participating in any tender floated by the State Health Society Bihar/BMSICL/Bihar Govt. Earnest Money/performance security money of the firm shall also be forfeited. Other punitive action may also taken by the SHSB against such companies.
- e) Each successful bidder will have to furnish a suitable Performance Security **of an amount equivalent to 10% of the purchase value of estimated quantity of Coir Mattress at the time of awarding the rate contract** for the period of the contract. The proceeds of their Performance Security shall be payable to the SHSB as compensation for supplier's failure to fulfill its obligation under the contract or for making delay in the completion of obligations under the contract.
- f) The compliance report of specification should invariably be provided in technical bid indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.
- g) If the bidder fails to furnish the required performance security within the specified period of time after the award of the contract or refuses/denies to sign the rate contract, the EMD of such bidders shall be forfeited and the bidder shall be disqualified/blacklisted/barred for a period of 5 years from participating in any tender of SHSB.
- h) **Delivery period and Place of Supply:-** The supply shall be ensured within 30 (thirty) days of the receipt of the order/indent at designated site/hospital of the State.

- i) **Penalty/Liquidated damage:-** Incase of delay on the part of the vendor/supplier, penalty/Liquidated damage @ 0.5% per day subject to a maximum of 35% of bill amount, which shall be deducted from their bill or Performance Security Money.
- j) **Specification:-** The bidder must conform in writing that the equipments/instruments supplied by them shall be as per specification of equipments/instruments mentioned in tender bid and incase of any variation the contract shall be liable to be cancelled immediately.
- k) **Quality of goods:-** The firm will be entirely responsible for quality of the equipments mentioned in clause 4(h) of Minimum Eligibility Criteria of NIT. The supplier should replace the rejected/damage supply within one week and also replace the defective or substandard material within 1 week time from the site of designated hospitals situated in Bihar State during warranty period mentioned in clause 6 of NIT, failing which the contract shall be terminated and other penal action shall be taken against firm.
- l) **User/Maintenance/Operating Manual:-** The firm will provide the necessary user /Maintenance/Operating Manual with equipments/instruments during its installation, testing.
- m) **The supply shall be ensured within 30 days of receiving the order/indent.** (0.5% per day subject to a maximum of 35% of bill amount of delayed supply), which shall be deducted from their bill or Performance Security Money.
- n) In case, the company is found to be habitual defaulter of delayed supply or not supplying the full quantity in time, the balance amount of performance security of such companies shall be forfeited. No further supply order shall be given to them and company shall be barred from participating in any tender floated by the State Health Society Bihar/Bihar Govt. Health Department and BMISCL further, other punitive action, as SHSB thinks fit & proper, may also be taken by the SHSB against such defaulter companies. To ensure regular and uninterrupted supply of required quantity of the Coir Mattress, the SHSB may offer for supply of the particular Coir Mattress to other successful bidder/bidders also at L1 rate. Preference of offer will be in order L2 then L3 then L4 and so on, **only at L1 rate.**
- o) Damaged Coir Mattress shall not be accepted.
- p) After being awarded the contract, the awardee will be required to be registered with the Bihar Sales Tax. L-1 selected manufacturer will be required to open their own godown-cum- store and at State capital Patna.
- q) Non-fulfillment of any of conditions of the contract may lead to disqualification of the firm for a period of 5 years from participating in any tender of SHSB/Govt. of Biha, Health Department of BMISCL. This shall be put on the SHSB website for general notice also.
- r) The tenderer shall give an undertaking that all the statements made and submitted by him are true to the best of his knowledge and any information subsequently found incorrect or false will mean automatic cancellation of the tender and tenderer will be liable for penal action as will be deemed fit by the SHSB.
- s) Failure to comply with the above condition or furnishing of any incorrect or incomplete information will make the tender liable for rejection.

#### **10. Refund of Earnest Money Deposit:**

The EMD submitted by unsuccessful bidders shall be returned to them without any interest whatsoever, within 30 to 60 days after the date of finalization of the contract with successful bidder. The EMD submitted by successful bidders shall also be returned to them after the deposition of the performance security amount according to conditions stipulated in the bid document.

#### **11. Refund of Performance Security:**

If the supplier duly performs and completes all obligations under the contract in satisfactory manner, in all respects, the performance security shall be returned to the supplier without any interest, within 30 to 60 days of the date of completion of all such obligations under the contract.

#### **12. Jurisdiction of any dispute:**

If any dispute or difference of any kind what so ever arises between the purchaser and supplier in connection with the contract or arises out of the contract, the parties shall first make every effort to resolve amicably such dispute or difference by way of mutual consultation and/or under "The Arbitration and **Conciliation Act 1996**" and for the said purpose, the Development Commissioner cum- Chairman, SHSB shall be the sole arbitrator in the matter. If the parties fail to resolve their dispute or difference by such mutual consultation or under the Arbitration and Conciliation Act 1996, the case shall be subject to the jurisdiction of Patna (Bihar) only .

**13. Pre-bid meeting of interested bidders** is scheduled on **18.12.2013 at 11:00 AM** in Conference Hall, State Health Society Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-14. Bidders seeking clarification on the bid document shall submit written query/queries three days prior to the Pre-bid meeting date. Pre-bid amendments, if any, will be floated on the SHSB website -<http://statehealthsocietybihar.org> under tender information section.

#### **14. Deadline for Submission of Bids-**

The technical and financial bids, in separate sealed envelopes may be sent, to **"The Executive Director, State Health Society Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800 014"**. The bids must reach the office of the undersigned latest by **3:00 P.M. on or before 31.12.2013** through Registered/Speed Post. Bids received after deadline, would not be entertained and considered as a valid tender bid. **No bid will be accepted directly or by hand or courier.** SHSB will not be responsible for postal delay. In the event of the specified deadline of submission of bid being declared a holiday, the bid shall be received on the next working day.

#### **15. Opening of Bids –**

Technical bid shall be opened at **4 PM on last date of submission of tender (i.e. 31.12.2013)** in the presence of bidders or their authorized representatives who desire to be present. Participating authorized representatives must bring proper authority letter of the company and identity proof with them. Without authority letter from the company, the representative will not be allowed to participate in the meeting. After opening of the bids, all opened technical bids shall be evaluated by a committee on technical grounds. Financial bid of only those bidders will be opened, whose technical bids are found eligible by the Technical Committee after site inspection and physical verification of the manufacturing premises. If anything adverse is reported by the inspection team after the site inspection and physical verification of the manufacturing unit their, tender will be technically

disqualified. Financial Bid will be opened in the presence of bidders or their authorized representatives. The date of opening of financial bid will be informed to the Technically Qualified bidders.

**16. Display of qualified/disqualified bidder on SHSB website:** Bidders should visit SHSB website- <http://statehealthsocietybihar.org> regularly for information regarding status on qualification/disqualification of their bid and for other related information.

17. The decision of the State Health Society Bihar shall be final, and no enquiries, or application for review, shall be entertained. **The State Health Society Bihar reserves the right to amend any of the conditions, if required or cancel or reject all or any bid/tender without assigning any reason.**

For details, please contact Phone 6 0612-2281545, 2290328

Sanjay Kumar, I.A.S.  
Executive Director  
-cum-  
Secretary, Health