



Government of Bihar
Department of Health

State Health Society, Bihar

Pariwar Kalyan Bhawan, Sheikhpura, Patna-14



SHORT TENDER NOTICE

FOR

RATE CONTRACTING OF EQUIPMENTS/INSTRUMENTS FOR PHYSIOTHERAPY & OCCUPATIONAL THERAPY

The State Health Society, Bihar invites sealed bids from manufacturers for Rate Contracting of Equipments/Instruments for Physiotherapy and Occupational Therapy.

1. Background :-

The State of Bihar is the third largest populated State in the country having population of more than 90 million. The State of Bihar intends to procure good quality Equipments and Instruments for establishing Physiotherapy and Occupational Therapy unit at 36 District Hospitals, 55 Sub Divisional Hospitals, 76 First Referral Units located in State to strengthen Physical and Occupational Therapy.

2. Project Scope :-

The main aim to established Physiotherapy and Occupational Therapy unit to the Health institution under the Govt. of Bihar, Department of Health for patient to regain through therapy their ability to cope with their life and to manage their everyday lives independently. Target treatments are used to restore or improve impaired physiological functions. Most commonly for diseases of the support and movement organs, like after fracture, joint operations, for torn ligaments, pulled tendons and muscle, artificial joints, amputations and diseases of the joints like rheumatism or arthritis etc.

3. The Specification of Equipments/Instruments for Physiotherapy and Occupational Therapy units are enclosed as Annexure- I, which may be seen at website <http://statehealthsocietybihar.org>

4. Tender bid is invited for Equipments/Instruments for Physiotherapy and Occupational Therapy from the eligible interested manufacturer for Rate Contracting. This tender shall be two stages tender, therefore the bidders are required to submit their technical bid as well as their financial bid separately in separate sealed envelopes along with following documents.

5. Minimum Eligibility Criteria along with list of documents to be submitted in Cover 'X' (Technical Bid)

Bidders should meet the following criteria to be eligible for bidding *and relevant papers/documents must be submitted by them in their technical bid in support of their eligibility for the tender.*

- Tender bid is invited directly from Manufacturers or Direct Importers only. Dealers/Sole distributors/C&F agents etc. need not apply. Companies which have been Blacklisted by Central Government, Government of Bihar or SHSB or deregistered/debarred by Government of Bihar/SHSB are barred from participating in this tender. Their bids will not be considered.

- b) Bidders must have Minimum three years old Manufacturing License/Industrial License or certificate of Incorporation.

In case of importer, the bidder (importer) firm must have minimum three years old valid import license or Importer/Foreign manufacturers must have required permission for marketing of their products in India. Bidder must have Importer-Exporter Code (IEC) issued by Foreign Trade Development Officer.

- c) Annual turnover of the **company should be minimum Rs. 5 Crores (five crores)** in each of the last three consecutive Financial Year 2010-11, 2011-12 and 2012-13
- d) Last three consecutive financial years Audited Annual Report for Financial Year 2010-11, 2011-12 and 2012-13 showing details of their annual turnover should be submitted. **Auditor / C.A. Certificate of turnover will not be accepted.**
- e) Income tax return for assessment year 2011-12, 2012-13 and 2013-14.
- f) PAN card of the company/firm.
- g) Sales Tax / VAT Registration Certificate (When awarded L-1 for rate contract, the firm will have to be registered with Bihar Sales Tax, and submit a copy of the same to the undersigned, if not registered earlier)
- h) Manufacturer must have products valid BIS (Bureau of Indian Standard) Certificate or CE certificate (where ever applicable).
- i) Manufacturer must have quality management I.S.O certificate issued from reputed agency.
- j) Manufacturer must have minimum of three years experience of supplying of Physiotherapy and Occupational Therapy Equipments/Instruments. User list with supply order/indent must be enclosed with their tender bid.
- k) Manufacturer must submit an affidavit sworn before Notary/First Class Magistrate stating that “the company has not been blacklisted by the Central Government/Government of Bihar and/or by SHSB, and further the company has not been de-registered/ debarred by Government of Bihar and/or by SHSB”.
- l) An affidavit sworn before the Notary/First Class Magistrate stating that “the company has not been convicted under relevant Act and Rules for last three years”.
- m) Production Capacity Certificate is to be issued by the Industry Department/Inspector of Factory or Production Manager of the firm.
- n) Manufacturer must have submit Article of Association or Memorandum of Association or Partnership deed.
- o) Bidders will be required to deposit a demand draft of Rs 50,000 (Fifty Thousand only) as EMD in favour of **Executive Director, State Health Society, Bihar.**
- p) Power of Attorney and Resolution of the Board by which the authorized signatory has been authorized by the bidder firm to sign the documents.
- q) Check list properly filled and signed with seal of the bidder firm on each & every page. **All documents submitted with the tender should be duly attested by a Gazetted Officer or a registered Chartered Accountant bearing his Reg.No or a company secretary or Notary and signed with seal by authorized person of the firm.**

Note :-

- (i) **Non fulfillment of any of the above eligibility criteria may lead to disqualification of the tender.**

- (ii) **Kindly note that all the required documents and papers are to be submitted in the cover of technical bid by stipulated date. In no case or circumstances any opportunity shall be provided to any bidder to submit required documents, after the opening of the technical bid. Non submission of any of the required documents/ papers including the checklist will render the bid disqualified.**

6. Warranty :- The equipments/Instruments mentioned in Annexure-I must have 3 Years (36 Months) onsite warranty including all spare parts and Labour charges for any defect with effect from the date of installation of equipments. The bidder must replace the defective or substandard material within 1 week time from the site of designated hospitals situated in Bihar State on receiving written information. If bidder has to fail to replace the defective or substandard material or equipments from the site within a week of time. Penalty @ 1% per week of the cost of such equipments may be deducted from suppliers pending (reserve) bill or performance security in form bank of Bank Guarantee.

7. Submission Requirements : Interested eligible manufacturer, wishing to participate in the tender may submit their bids in a large envelop marked “**Tender bid for Rate Contracting of Equipments/Instruments for Physiotherapy and Occupational Therapy**”. This large envelop will contain two separate sealed envelops—one marked as **Cover ‘X’ for Technical Bid** and another marked as **Cover ‘Y’ for Financial Bid**.

8. Demonstration of Equipments/Instruments for Physiotherapy and Occupational Therapy:-

The technically qualified bidder shall be asked to make demonstration/display at their own cost of quoted Equipments/Instruments before the members of the Expert Committee/Technical Committee including Third Party Specialist. Financial bids of only those technically qualified bidders will be opened before PAC, whose Equipments/Instruments will be found as per tender specification and approved by Committee.

9. Comprehensive Annual Maintenance (with spare parts):- Comprehensive Annual Maintenance (with spare parts) contract to ensure a minimum life span along with availability of the spares for five years after the expiry of warranty period of three years. The CMC rate should be submitted with **Financial Bid separately**. The charges of CMC will be payable after completion of each contract period of CMC.

CMC period after expiry of warranty period	CMC Amount
1 st Year	Under Warrantee
2 nd Year	Under Warrantee
3 rd Year	Under Warrantee
4 th Year	
5 th Year	
6 th Year	
7 th Year	
8 th Year	

10. Cover ‘Y’ (Financial Bid): –

Financial bid shall be given strictly in the following format in two copies sealed in two separate envelops marked as “First Copy” and “Second Copy”. The “Second Copy” will be opened and the “First Copy” shall be kept unopened in safe custody for future reference. In case any discrepancy arises, the “First Copy” will govern and shall be taken as final.

Sl. No.	Name of Equipments with Specification as per Annexure-I	Rate in Rs. per unit inclusive of all taxes and transportation upto District Headquarter

NOTE:-

1. *In case of discrepancy in “In figure” price and “In words” price, “In words” price would prevail.*
2. *An affidavit sworn before Notary/First Class Magistrate has to be given in Cover ‘Y’ (Financial Bid) envelop that the rate quoted in the financial bid is at least 20% less than its MRP and the rate quoted in this financial bid, is not more than the rate quoted in any other Government/organization for supply.*
3. *Price List/ MRP List/Trade Price List must be enclosed with the Financial Bid.*
4. *Rate quoted shall be inclusive of Sales tax, VAT, Excise duty/ Custom duty, freight, insurance, any other taxes and transportation cost upto District Headquarter.*
5. *Financial bid should be typewritten and every correction and interlineations in the bid should be attested with full signature by the tenderer, failing which the bid will be treated as invalid.*
6. *Each page of the financial bid should be duly signed by the tenderer with their office seal.*

11. Tender conditions :-

- a) The rate contract will be applicable for **One year** from the date of award of the contract. The validity of contract may be extended up to some specified period by SHSB, if necessary and the company shall have to continue supply for the extended period at the same rate.
- b) The Equipments/Instruments bear conspicuously the words “ **BIHAR GOVERNMENT SUPPLY – NOT FOR SALE**”, which will be bolder.
- c) The selected Company will be immediately informed about the final award of the tender in their favour. In case, the selected Company declines to enter into the rate contract or fulfill the required obligations under the rate contract at the quoted and approved rates, the Company shall be barred from participating in any tender floated by the State Health Society Bihar/BMSICL. The tender/performance security money of the said firm shall also be forfeited. Other punitive action may also be taken by the SHSB against such companies.
- d) Each successful bidder will have to furnish a suitable **Performance Security of an amount equivalent to 10% of the purchase value of estimated quantity of Equipments/Instruments at the time of awarding the rate contract** for the period of the contract. The proceeds of their Performance Security shall be payable to the SHSB as compensation for supplier’s failure to fulfill its obligation under the contract or for making delay in the completion of obligations under the contract.
- e) The compliance report of specification should invariably be provided in technical bid indicating the fulfillment of each parameter of the specifications failing which the offer will be rejected.
- f) If the bidder fails to furnish the required performance security within the specified period of time after the award of the contract or refuses/denies to sign the rate contract, the EMD of such bidders shall be forfeited and the bidder shall be disqualified/blacklisted/banned for a period of 5 years from participating in any tender of SHSB.
- g) **Delivery period and Place of Supply:-** The supply shall be ensured within 45 (forty five) days of the receipt of the order/indent at designated site/hospital of the State.

- h) **Penalty/Liquidated damage:-** Incase of delay on the part of the vendor/supplier, penalty/Liquidated damage @ 1% per day subject to a maximum of 35% of bill amount, which shall be deducted from their bill or Performance Security Money.
- i) **Specification:-** The bidder must conform in writing that the equipments/instruments supplied by them shall be as per specification of equipments/instruments mentioned in tender bid as Annexure-I and incase of any variation the contract shall be liable to be cancelled immediately.
- j) **Quality of goods:-** The firm will be entirely responsible for quality of the equipments mentioned in clause 5(g) of Minimum Eligibility Criteria of NIT. The supplier should replace the rejected/damage supply within one week and also replace the defective or substandard material within 1 week time from the site of designated hospitals situated in Bihar State during warranty period mentioned in clause 6 of NIT, failing which the contract shall be terminated and other penal action shall be taken against firm.
- k) **User/Maintenance/Operating Manual:-** The firm will provide the necessary user /Maintenance/Operating Manual with equipments/instruments during its installation, testing.
- l) In case, the company is found to be habitual defaulter of delayed supply or not supplying the full quantity in time, the balance amount of performance security of such companies shall be forfeited. No further supply order shall be given to them and company shall be barred from participating in any tender floated by the State Health Society Bihar. Further, other punitive action, as SHSB thinks fit & proper, may also be taken by the SHSB against such defaulter companies. To ensure regular and uninterrupted supply of required quantity of the Equipments/Instruments, the SHSB may offer for supply of the particular Equipments/Instruments to other successful bidder/bidders also at L1 rate. Preference of offer will be in order L2 then L3 then L4 and so on, **only at L1 rate.**
- m) Broken with damaged Equipments/Instruments/Machine shall not be accepted.
- n) After being awarded the contract, the awardee will be required to be registered with the Bihar Sales Tax. L-1 selected manufacturer will be required to open their own godown-cum- store and Service Centre at State capital Patna.
- o) Non-fulfillment of any of conditions of the contract may lead to disqualification of the firm for a period of 5 years from participating in any tender of SHSB. This shall be put on the SHSB website for general notice also.
- p) The tenderer shall give an undertaking that all the statements made and submitted by him are true to the best of his knowledge and any information subsequently found incorrect or false will mean automatic cancellation of the tender and tenderer will be liable for penal action as will be deemed fit by the SHSB.
- q) Failure to comply with the above condition or furnishing of any incorrect or incomplete information will make the tender liable for rejection.
- r) Supply of material/equipments/machine means supply at the site decided by SHSB. No separate charges will be paid separately on this account.
- s) The Executive Director, SHSB, Patna shall be the final authority to disqualify the bid and also reject full or any part of the supply which is not as per the tender specifications and other terms and conditions mentioned in NIT and rate contract.

12. Refund of Earnest Money Deposit:

The EMD submitted by unsuccessful bidders shall be returned to them without any interest whatsoever, within 30 to 60 days after the date of finalization of the contract with successful bidder. The EMD submitted by successful bidders shall also be returned to them after the deposition of the performance security amount according to conditions stipulated in the bid document.

13. Refund of Performance Security:

If the supplier duly performs and completes all obligations under the contract in satisfactory manner, in all respects, the performance security shall be returned to the supplier without any interest, within 30 to 60 days of the date of completion of all such obligations under the contract.

14. Jurisdiction of any dispute:

If any dispute or difference of any kind what so ever arises between the purchaser and supplier in connection with the contract or arises out of the contract, the parties shall first make every effort to resolve amicably such dispute or difference by way of mutual consultation and/or under “The Arbitration and **Conciliation Act 1996**” and for the said purpose, the Development Commissioner –cum- Chairman, SHSB shall be the sole arbitrator in the matter. If the parties fail to resolve their dispute or difference by such mutual consultation or under the Arbitration and Conciliation Act 1996, the case shall be subject to the jurisdiction of Patna (Bihar) only .

15. Pre-bid meeting of interested bidders is scheduled on **05.12.2013 at 11:00 AM** in Conference Hall, State Health Society Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-14. Bidders seeking clarification on the bid document shall submit written query/queries three days prior to the Pre-bid meeting date. Pre-bid amendments, if any, will be floated on the SHSB website -<http://statehealthsocietybihar.org> under tender information section.

16. Deadline for Submission of Bids-

The technical and financial bids, in separate sealed envelopes may be sent, to “**The Executive Director, State Health Society Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800 014**”. The bids (Short tender) must reach the office of the undersigned latest by **3:00 P.M. on or before 16.12.2013** through Registered/Speed Post. Bids received after deadline, would not be entertained and considered as a valid tender bid. **No bid will be accepted directly or by hand.** SHSB will not be responsible for postal delay. In the event of the specified deadline of submission of bid being declared a holiday, the bid shall be received on the next working day.

17. Opening of Bids –

Technical bid shall be opened at **4 PM on last date of submission of tender (i.e. 16.12.2013)** in the presence of bidders or their authorized representatives who desire to be present. Participating authorized representatives must bring proper authority letter of the company and identity proof with them. Without authority letter from the company, the representative will not be allowed to participate in the meeting. After opening of the bids, all opened technical bids shall be evaluated by a committee on technical grounds. Financial bid of only those bidders will be opened, whose technical bids are found eligible by the Technical Committee after site inspection and physical verification of the manufacturing premises. If anything adverse is reported by the inspection team

after the site inspection and physical verification of the manufacturing unit their, tender will be technically disqualified. Financial Bid will be opened in the presence of bidders or their authorized representatives. The date of opening of financial bid will be informed to the Technically Qualified bidders.

18. Display of qualified/disqualified bidder on SHSB website: Bidders should visit SHSB website- <http://statehealthsocietybihar.org> regularly for information regarding status on qualification/disqualification of their bid and for other related information.

19. The decision of the State Health Society Bihar shall be final, and no enquiries, or application for review, shall be entertained. **The State Health Society Bihar reserves the right to amend any of the conditions, if required or cancel or reject all or any bid/tender without assigning any reason.**

For details, please contact Phone – 0612-2281545, 2290328, 2284336

Sanjay Kumar, I.A.S.
Executive Director
-cum-
Secretary, Health