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Govt. of Bihar
Department of Health, GoB

State Health Society, Bihar

Pariwar Kalyan Bhawan, Sheikhpura, Patna-14



TENDER NOTICE FOR SUPPLY, INSTALLATION AND MAINTENANCE OF 34 LAPTOPS & 533 DESKTOPS

Tenders are invited from reputed Companies/Manufacturers/Authorized agencies/ suppliers for supply, installation and maintenance of 34 Laptops (For District Planning Coordinators working under District Health Society) and 533 Desktops with UPS (For Block Community Mobilizer working under Primary Health Centre) under State Health Society, Bihar, Patna.

The technical specification of the laptop and desktop has been mentioned in Annexure-1 and Annexure-2 respectively.

1. Submission Requirement

Tenders in one large envelope marked as **“Supply, Installation and Maintenance of 34 Laptops and 533 Desktops”** enclosing two separate sealed envelopes:

- 1) **Envelope ‘A’** marked with “Technical Bid.
- 2) **Envelope ‘B’** marked with “Financial Bid.

Technical Bid marked as Cover ‘A’ is to necessarily contain the filled technical bid form as per the Annexure-3 and Annexure-4 enclosed and self attested photocopies of the following documents:-

- 1) Copy of Experience Certificate to execute (Desktop/Laptop) more than 500 unit in last 3 financial year in India.
- 2) Copy of satisfactory report of order.
- 3) Copy of Registration Certificate (If company under Indian Companies Act, but if NGO under Societies Registration Act, 1860.
- 4) Copy of Service Tax Registration Certificate.
- 5) Copy of PAN card.
- 6) Copies of Income Tax Returns of Financial Years 2010-11, 2011-12 & 2012-13.
- 7) Copies of Audited Financial Statement along with Audit report of three Financial Years i.e. 2010-11, 2011-12 & 2012-13 duly certified by the chartered accountant. However the average annual turnover during this period should not be less than 5 crores.
- 8) Notarized affidavit of not being blacklisted by any Govt./PSU organization/agency during last 5 years.

- 9) Demand Draft of Rs. 2,00,000/- (Rupees Two Lac Only) - Refundable, in case of not being selected) in favour of State Health Society, Bihar as earnest money.

Financial Bid, marked as Cover 'B' will be opened only of those bidders qualifying in the technical bid.

Financial bid is to be submitted in the format specified below:-

SN	Particulars	Rates per laptop / Desktop inclusive of all the taxes and charges	
		(In Figure)	(In Words)
1.	Supply, Installation and maintenance of 34 Laptops as per the specification mentioned in Annexure-1 enclosed or higher configuration		
2.	Supply, Installation and maintenance of 533 Desktops as per the specification mentioned in Annexure-2 enclosed or higher configuration		

Terms & Conditions:

1. Earnest Money

- As mentioned above, Rs. 2,00,000/- in the shape of Bank draft from nationalized / Scheduled Bank located in India issued in favour of State Health Society, Bihar Payable at Patna will have to be submitted in separate envelope
- The amount of earnest money will be forfeited, if the bidder withdraws the bid after the opening of bids.
- The bid security will be returned after 3 months of successful execution of the work order.

2. Quotation Price

- Bidder must submit rate as per technical specification mentioned in Annexure 1 and 2.
- Rates quoted must include the cost of supply, installation and maintenance.
- The duties, taxes and other levies payable including VAT shall be included in the item rate. The bidder must include all such taxes in the item rate in his quotation.
- The bid shall be typed and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. All pages of the bid, except for unrelated pages, shall be initialed by the person or persons signing the bid. Any hand written quoted rate/ quoted rates other than the specified format mentioned above is received, it shall be liable to be rejected without reconsideration.
- Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.
- Telex or Facsimile quotations are not acceptable.
- If the bidder is not the manufacturer of the goods, the bidder must be authorized by the company to supply the goods offered by the bidder in the format enclosed as annexure-5.

3. Validity of quotation

3.1 Bids shall remain valid for 90 days after prescribed date of opening of technical bids.

3.2 In exceptional circumstances, the Purchaser may solicit the bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by fax). A bidder granting the request will not be required nor permitted to modify its bid.

4. Condition for Supply

- a. Delivery: The delivery of the Desktops and Laptops should be done within 4 weeks of the issue of work order.
- b. Any delay in the period mentioned above in 4(a) will attract deduction in payment of ordered value in below mentioned ways:
 - (i) For a delay of less than 14 days in delivery - 0.20% per week for delayed Quantity
 - (ii) For a delay from 15 days to 28 days - 0.50% per week for delayed Quantity
 - (iii) For a delay of 29 days and above - 1 % per Week for the delayed Quantity

However, the above deductions would not be applicable, if the delay is on account of State Health Society, Bihar.

5. Force Majeure

5.1 *Force majeure* as used herein means any unforeseeable and irresistible act of nature will not be effective in case of war, invasion, enemy or terrorist action, insurgency, hostilities, embargoes, blockades, major strikes, employees' strikes, disorders riots, demonstration, revolution, epidemics, denial of Public use of road transport, earth Quake, explosion, fire, flood, Acts of God and Acts of Government.

5.2 If at any time during the Performance of the Contract, the supplier should encounter conditions impeding timely delivery of the goods at the consignee level, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and the causes. As soon as practicable after receipt of the suppliers note, the purchaser shall evaluate the situation and at its discretion, extend the time for delivery of the goods.

6. Modification and Withdrawal of Bids

6.1 The bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification or withdrawal is received with the Purchaser prior to the deadline prescribed for submission of bids.

6.2 The bidder's modification or withdrawal notice shall be prepared, sealed and marked and dispatched in the manner original bid was sealed marked and dispatched. A withdrawal notice may also be sent by fax, followed by a signed confirmation copy, post marked not later than the deadline for the submission of bids.

6.3 No bid may be modified subsequent to the deadline for the submission of bids.

6.4 No bid may be withdrawn in the interval between the deadline for submission of the bids and the expiration of the period of Bid validity specified by the bidder on the bid form. Withdrawal of a bid during this interval may result in the bidder's forfeiture of its bid security.

7. Evaluation of quotation

State Health Society, Bihar will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed and confirm to the terms and conditions and specifications.

8. Award of Contract

The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price in rate contract for the respective schedule.

- a) Notwithstanding the above, the State Health Society, Bihar reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- b) The bidder whose bid is accepted will be informed of the award of contract by purchaser. The terms of the accepted offer shall be incorporated in the purchase order.

9. Payment Criteria

- a. No advance will be given to the supplier.
- b. Payment shall be made after delivery and Installation of the laptops and Desktops in satisfactory condition.
- c. TDS shall be deducted at prescribed norms on the payable amount at the time of payment.

10. Performance Guarantee

The awarded companies/manufacturers/authorized agencies/ suppliers shall be required to furnish, as performance guarantee, a bank guarantee of 5% of the total procurement value in favour of State Health Society, Bihar having validity of 15 months from the date of signing of the contract.

In case of the failure of the Agency to make supply, installation and maintenance of laptops / Desktops, the offer may be withdrawn by the State Health Society, Bihar and performance security will be forfeited.

11. Other Terms & Conditions

- a. The State Health Society, Bihar reserves the right to amend any or all of the clauses of the bid or reject it at all at anytime without assigning any reason at any point of time.
- b. The decision of the State Health Society, Bihar shall be final, and no enquiries or application for review, shall be entertained.
- c. In case of any dispute, decision of the Executive Director, State Health Society, Bihar will be final and binding on both the parties and the same will be subject to Court of Patna jurisdiction only.
- d. Bidder shall submit a self declared that the firm is not under a declaration of ineligibility for corrupt and fraudulent practices or for any other cause by Government of Bihar or any other Government agency.

12. Submission of Tender

The Tender may reach the office of the undersigned by 3.00 PM **on 15th November, 2013** through Registered post/ /Speed Post in the office of **Executive Director, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-14**. Tender received after this time, would not be entertained. Technical Bid will be opened on **15th November, 2013 at (4 PM)** at State Health Society, Bihar by a committee.

The representative of bidders is required to be present in the bid opening process at the date, time and place mentioned above (if they wish).

State Health Society, Bihar would not be responsible for any delay or loss of the Tender document.

For all enquiries the bidders may contact Arvind Kumar, System Analyst-Cum-Data Officer, Mobile No: 9470003015 during office hours on all working days.

Sanjay Kumar, IAS
Secretary Health
-Cum-
Executive Director

Annexure-1

Sl. No.	Model	Specification
1	Processor	Intel® Pentium® B960 processor (2M Cache, 2.2 GHz)
2	Chipset	Intel® Mobile HM75 Express Chipset
3	Memory	2GB DDR3 Up to 8GB supported, 16000 MHz Dual Channel DDR3 DIMM
4	Graphics	Intel® HD Graphics
5	Hard Drive	500GB 7200rpm Hard Drive
6	Screen	14.0" High Definition Wide LED Anti-Glare Display (1366x768) 720p
7	Keyboard	Spill resistant keyboard + multi-touch touchpad
8	Camera	1.0 MP Integrated HD video webcam
9	Optical Drive	8X DVD+/-RW
10	Battery	6-cell Cylindrical Battery Pack (48Wh)
11	NIC / Wireless / BT	10/100/1000 Gigabit Ethernet Wireless (802.11 b/g/n 1x1) Bluetooth® 4.0
12	OS	Windows 8 Pro 64-bit, English, with Media
13	Warranty	3 Yr Next Business Day Onsite Service
14	Ports & Slots	VGA, LAN RJ-45, Power, headphone/ headset /speaker out USB 2.0 X 2 , USB 3.0 with Power Share x 1 (3 total)
15	Weight	Not more than 2.3 kg
16	Chassis	Aluminum Alloy casing, Metal Hinges
17	Power Adaptor	100 to 240 VAC - 65W adaptor. Not more than 0.30 Kgs
	Quantity	34

Warranty – 3 years

Annexure-2

Sr. #	Required Parameters	Description
1	Processor	Intel(R) Celeron(R) G1610 Processor (2.6GHz 2MB)
2	Chipset	Intel® H61 Express Chipset
3	Memory	2GB (1x2GB) Non-ECC DDR3 1600MHz SDRAM Memory
4	Hard Disk Drive	500GB 3.5" SATA 6Gb/s
5	Display	18.5" Wide Screen Monitor with LED Back Light
6	I/O Ports	8 External USB 2.0 ports (2 front, 6 rear) and 1 RJ-45, 1 VGA
7	Optical Drive	16X DVD+/-RW Drive
8	Keyboard	USB Entry Keyboard (English-International)
9	Mouse	USB Optical Mouse
10	Operating System	Dos
11	Graphics	Inbuilt HD Graphics
12	Anti Virus	1 Year Licensed version
13	Warranty	3 Yr Onsite Service
14	0.6 KVA Line Interactive UPS with 20 minutes back-up	2 years warranty of UPS including battery

Technical Bid Form:-Serial No.	Model	Specification	Our Offer	Compliance (Yes/No)
1	Processor	Intel® Pentium® B960 processor (2M Cache, 2.2 GHz)		
2	Chipset	Intel® Mobile HM75 Express Chipset		
3	Memory	2GB DDR3 Up to 8GB supported, 16000 MHz Dual Channel DDR3 DIMM		
4	Graphics	Intel® HD Graphics		
5	Hard Drive	500GB 7200rpm Hard Drive		
6	Screen	14.0" High Definition Wide LED Anti-Glare Display (1366x768) 720p		
7	Keyboard	Spill resistant keyboard + multi-touch touchpad		
8	Camera	1.0 MP Integrated HD video webcam		
9	Optical Drive	8X DVD+/-RW		
10	Battery	6-cell Cylindrical Battery Pack (48Wh)		
11	NIC / Wireless / BT	10/100/1000 Gigabit Ethernet Wireless (802.11 b/g/n 1x1) Bluetooth® 4.0		
12	OS	Windows 8 Pro 64-bit, English, with Media		
13	Warranty	3 Yr Next Business Day Onsite Service		
14	Ports & Slots	VGA, LAN RJ-45, Power, headphone/headset /speaker out USB 2.0 X 2 , USB 3.0 with Power Share x 1 (3 total)		
15	Weight	Not more than 2.3 kg		
16	Chassis	Aluminum Alloy casing, Metal Hinges		
17	Power Adaptor	100 to 240 VAC - 65W adaptor. Not more than 0.30 Kgs		

Annexure-4

Sr. #	Required Parameters	Description	Our Offer	Compliance (Y/N)
1	Processor	Intel(R) Celeron(R) G1610 Processor (2.6GHz 2MB)		
2	Chipset	Intel® H61 Express Chipset		
3	Memory	2GB (1x2GB) Non-ECC DDR3 1600MHz SDRAM Memory		
4	Hard Disk Drive	500 GB 3.5" SATA 6Gb/s		
5	Display	18.5" Wide Screen Monitor with LED Back Light		
6	I/O Ports	8 External USB 2.0 or higher ports (2 front, 6 rear) and; 1 RJ-45; 1 VGA;		
7	Optical Drive	16X DVD+/-RW Drive		
8	Keyboard	USB Entry Keyboard (English-International)		
9	Mouse	USB Optical Mouse		
10	Operating System	Dos		
11	Graphics	Inbuilt HD Graphics		
12	Anti Virus	1 Year Licensed version		
13	Warranty	3 Yr Next Business Day Onsite Service		
14	0.6 KVA Line Interactive UPS with 20 minutes back-up	2 years warranty of UPS including battery		

MANUFACTURER'S AUTHORIZATION LETTER

Letter No:

date:

To,

Subject: Tender for supply of Laptops and Desktops to State Health Society, Bihar

Dear Sir,

We M/s.....who are established and reputed manufacturers of Laptops and Desktops having factories at And do hereby authorize M/s. (Name and address of agency / distributor / dealer) to bid, negotiate and conclude the contract with you against the above tender.

No company or firm or individual other than M/s.....is authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.

We agree to supply the required quantity ofto M/s..... as offered by them to supply against the above stated tender.

Yours faithfully,

For and on behalf of M/s _____
(Name of Manufacturer)

Note: The authority letter must be in the letter head of the manufacturer