

राज्य स्वास्थ्य समिति, बिहार

An ISO 9001:2008 Certified Agency



CORRIGENDUM

Selection of NGOs under Grant in Aid scheme (under PC & PNDT Act, 1994)

(Corrigendum No - 1 - to Tender Enq. Ref. No.: 1-SHSB/PCPNDT/2016)

1. This is regarding the NIT issued on 11/11/2016 for "Grant in Aid for NGOs for PC & PNDT Scheme (Proposal under PC & PNDT Act, 1994)" in leading newspaper and uploaded on State Health Society, Bihar website. As per NIT, pre-bid meeting with interested was held at 12:00 Hrs. on 22/11/2016 in the State Health Society, Bihar for discussion on issued NIT.
2. The attendance sheet of interested bidders present in the meeting is attached at Annexure – I.
3. In response to the queries raised during the pre-bid meeting and submitted online, the technical committee after due consideration recommends following amendments/clarifications in the RFP:

S.No	RFP Reference	Reference (As Published in RFP)	Amendments as Recommended by Pre-Bid Committee
1	Page 9 Clause 1.5	Eligibility Criteria for NGOs <i>"NGOs applying under the NGO-PCPNDT scheme must fulfill the following eligibility criteria. The criteria have been grouped into three sections viz. Registration, Experience and Assets. NGOs not meeting any of the following criteria will be disqualified from the process."</i>	Amendment: <i>"NGOs applying under the NGO-PCPNDT scheme must fulfill the following eligibility criteria. The criteria have been grouped into four sections viz. Registration, Experience, Assets and Financials. NGOs not meeting any of the following criteria will be disqualified from the process."</i>
2	Page 10: Clause 1.5	Eligibility Criteria – Experience <i>"Experience in implementation of PC & PNDT Act or related projects (minimum 3 projects) dealing with issues of gender empowerment, for at least three years"</i>	Amendment: <i>"Experience in communication action planning, implementation in collaboration with the community – namely men, women and youth, community leaders, students and health care providers and impact assessment of interventions by various stakeholder Departments (minimum 3 projects) dealing with health and/or gender equality and/or 'child rights and protection' related issues, for at least three years"</i>

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3	Page 10: Clause 1.5	Eligibility Criteria - Registration <i>"NGO applying to work in other States, other than that of its registration, should have registered State specific chapters. Alternatively, branches affiliated to a national level federal/organization can be registered with the parent body."</i>	Amendment: <i>"NGOs registered in states other than Bihar, should have registered State specific chapters in Bihar, or else agree to register a state office in Bihar before signing of contract, if selected under this Grant-in-Aid under PCPNDT Act"</i>
4	Page 10: Clause 1.5	Eligibility Criteria for NGOs (Assets): <i>"NGO must have office in the District where the scheme is supposed to be implemented"</i>	Amendment: <i>"NGO must have an established office in the state of Bihar, and must agree to establish a local office in the District allocated as per this RFP, within 30 days of signing of contract"</i>
5	Page 10 Clause 1.5	Eligibility Criteria for NGOs	Inclusion: <i>"Financials:</i> <ul style="list-style-type: none"> • <i>NGO must have average turnover of minimum 10 lakhs per annum during the last three financial years (FY 2013-14, 2014-15 and 2015-16)"</i>
6	Page 11: Clause 1.7 (1.1)	Selection Process <i>"1.1. Experience of the organization in projects related to PCPNDT: (20 marks)</i> <ul style="list-style-type: none"> • <i>3 to 4 years</i> • <i>> 4 years to 5 years</i> • <i>Over 5 years"</i> 	Amendment: <i>"1.1. Experience of the organization in projects related to health and/or gender equality issues and/or 'child rights and protection': (15 marks)</i> <ul style="list-style-type: none"> • <i>Less than 3 years – 0 marks</i> • <i>3 to 5 years – 5 marks</i> • <i>Over 5 years to 7 years – 10 marks</i> • <i>Over 07 years – 15 marks</i> <i>Experience of the organization in projects related to PCPNDT: (5 marks)</i> <ul style="list-style-type: none"> • <i>Less than 1 year – 0 marks</i> • <i>Over 1 years – 5 marks"</i>
7	Page 11: Clause 1.7 (3)	Selection Process <i>.... "3. Average annual turnover during last 3 years (20 marks)</i> <ul style="list-style-type: none"> • <i>10 lakhs - 15 lakhs – 10 marks</i> • <i>More than 15 lakhs and less than 20 lakhs – 15 marks</i> • <i>Over 20 lakhs – 20 marks"</i> 	Amendment: <i>.... "3. Average annual turnover during last 3 years (20 marks)</i> <ul style="list-style-type: none"> • <i>Less than 10 lakhs – 0 marks</i> • <i>>10 lakhs and upto 15 lakhs – 10 marks</i> • <i>>15 lakhs and upto 20 lakhs – 15 marks</i> • <i>Over 20 lakhs – 20 marks"</i>

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8	Page 12: Clause 1.7	<p>Selection Process</p> <p><i>"The expert committee/technical committee would evaluate the practicality and expected impact of proposal. The expert committee/technical committee would process the recommendation further and subsequently inform the NGO about the approval or rejection after administrative and financial concurrence."</i></p>	<p>Amendment:</p> <p><i>"The expert committee/technical committee would evaluate the practicality and expected impact of proposal. The expert committee/technical committee would process the recommendation further and subsequently inform the NGO about the approval or rejection after administrative and financial concurrence.</i></p> <p><i>If the committee finds more than one firms to be presenting equally impactful proposals, the NGO with higher marks in the first step (aforementioned score-sheet table - out of 75 marks) will be selected for this Grant-in-Aid. If still two or more NGOs are found to have scored equal marks, SHSB shall adopt random lottery system to select one of these NGOs for Grant-in-Aid"</i></p>
9	Page 13: Clause 1.9 (a)	<p>Release of Funds</p> <p><i>"40% of the allotted funds on approval (upon receipt of bank guarantee of equivalent amount, valid up to 120 days after completion of all contractual obligations, which shall be received in addition to the performance security. In case of any failure/default of the service provider with or without any quantifiable loss to the government, this amount is liable to be forfeited. TIA may do the needful to cover any failure/default of the NGO with or without any quantifiable loss to the Government)"</i></p>	<p>Clarification:</p> <p>If the NGO does not wish to claim advance, they need not submit this bank guarantee, and can claim for reimbursement, based on submitted bills, after 6 months, for 40% of the allotted funds.</p> <p>Second installment shall be released after 9 months of the contract, upto 30% of the allocated amount, based on expense incurred during the period.</p> <p>Remaining 30% of the approved fund after 12 months, based on satisfactory progress of the project</p> <p>Apart from above, bidders applying for 1 or more districts have to submit Bank Guarantee separately with each application.</p>
10	Page 17 Clause 2.1.1	<p>General Terms of Selection</p> <p><i>"An Agency is eligible to submit only one Application"</i></p>	<p>Amendment:</p> <p><i>"An Agency is eligible to submit only one Application per district"</i></p>
11	Page 17 Clause 2.1.2	<p>General Terms of Selection</p> <p><i>"An Agency shall be selected for only one district."</i></p>	<p>Amendment:</p> <p><i>"An Agency may apply for more than one districts, with separate tender submissions and application security, and accordingly may be allocated Grant-in-Aid for more than one districts"</i></p>

12	Page 21: Clause 2.13	Application Due Date <i>"Applications should be submitted before 15:00 hours IST on the Application Due Date"</i>	Amendment: <i>"Applications should be submitted before 17:00 hours IST on the Application Due Date"</i>
13	Page 25: Clause 3.1. (Note ii)	Evaluation Parameters <i>"There is no limit on number of districts an agency can apply; however, an NGO shall not be allotted more than one districts."</i>	Amendment: <i>"There is no limit on the number of districts an agency can apply, and number of districts allocated to an NGO". However, NGO must apply separately for different districts.</i>
14	Page 25: Clause 3.1 (Note iii)	Evaluation Parameters <i>"The eligibility criteria as mentioned above are for one District only. The requirement shall increase in proportion to number of districts applied by an agency"</i>	Amendment: <i>"(iii) The eligibility criteria as mentioned above are for one District only. The financial requirement shall increase in proportion to the number of districts applied by an Agency; i.e. if applying for two districts, NGO must have average turnover of minimum 10 lakhs per annum during the last three financial years (FY 2013-14, 2014-15 and 2015-16)". On each separate district/each separate application.</i>
15	Page 27: Clause 6.5	Arbitration Terms	Inclusion: a) <i>"If dispute or difference of any kind shall arise between the Tender Inviting Authority and the Service Provider in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.</i> b) <i>If the parties fail to resolve their dispute or difference by such mutual consultation within thirty days of its occurrence, then, either the Tender Inviting Authority or the Service Provider may give notice to the other party of its intention to commence arbitration, as per Arbitration Act 2015.</i> c) <i>All disputes arising out of tendering process shall be within the jurisdiction of Patna only."</i>
16	Page 28: Appendix – 1 Clause 1	Letter comprising the Application <i>"1. With reference to your RFP document..... dated, we, having examined the RFP document and understood its contents, hereby submit our Application for Qualification as the NGO for grant-in-aid for the following districts, in the order of preference: a) First Preference: (name of districts). b) Second Preference:(name of districts).</i>	Amendment: <i>"1. With reference to your RFP document..... dated, and corrigendum no dated, we, having examined the RFP and corrigendum document and understood its contents, hereby submit our Application for Qualification as the NGO for grant-in-aid for the district of Bihar.</i> <i>We acknowledge that we understand that more than one district may be allotted to us, if shortlisted, based on this preference list against availability of districts."</i> <i>Updated letter annexed (Annexure – II)</i>

		c) <i>Third Preference: (name of districts). (Strike out any blank column, if not applying for all three districts) We acknowledge that we understand that only one district shall be allotted to us, if shortlisted, based on this preference list against availability of districts."</i>	
17	Page 32: Appendix – 2 Clause 9 (b)	Application Form <i>"Details of the Gender/ PCPNDT project(s) implemented by the organization during the last 3 years"</i>	Amendment: <i>"Details of the health sector/ Gender equality/ Child Rights and Protection and PCPNDT project(s) implemented by the organization during the last 3 years"</i> Updated Form annexed (Annexure – III)

4. Last date for submission of bids is extended to 17:00 hrs on 20/12/2016. All bids received shall be opened on 21/12/2016 at 12:00 hrs.
5. All changes/modifications in RFP as above are binding to all applicants.
6. Other terms and conditions of the RFP shall remain the same.

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05.12.2016

Executive Director

State Health Society Bihar

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Annexure – II

Appendix – I: Letter comprising the Application

Dated:

To,
The Executive Director,
State Health Society, Bihar,
Parivar Kalyan Bhawan, Sheihpura
Patna – 800014, Bihar




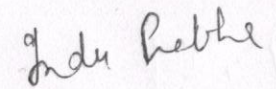

Subject: Application for grant in aid under PC&PNDT Act, 1994

Dear Sir,

1. "1. With reference to your RFP document..... dated, and corrigendum no dated, we, having examined the RFP and corrigendum document and understood its contents, hereby submit our Application for Qualification as the NGO for grant-in-aid for the district of Bihar. We acknowledge that we understand that more than one district may be allotted to us, if shortlisted, based on this preference list against availability of districts."
2. We acknowledge that the SHSB will be relying on the information provided in the Application and the documents accompanying such Application for prequalification of the Applicants for grant-in-aid, and we certify that all information provided in the Application and in Annexes is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Application are true copies of their respective originals.
3. This statement is made for the express purpose of qualifying as a NGO for grant-in-aid.
4. We shall make available to the Authority any additional information it may find necessary or require to supplement or authenticate the Qualification statement.
5. We acknowledge the right of the SHSB to reject our Application without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.

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6. We certify that in the last three years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
7. We certify that in the last three years, we were not involved in any kind of financial irregularities.
8. We declare that:
 - (a) We have examined and have no reservations to the RFP document, including any Addendum issued by the Authority;
 - (b) We do not have any conflict of interest as per clause 2.1.8 of this RFP;
 - (c) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in Clause 4 of the RFP document; and
 - (d) We hereby certify that we have taken steps to ensure that in conformity with the provisions of Section 4 of the RFP document, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
9. We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Application that you may receive nor to invite the Applicants to apply for selection, without incurring any liability to the Applicants.
10. We declare that we are not a Member of any other agency applying for pre-qualification.
11. We certify that in regard to matters other than security and integrity of the country, we have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which could cast a doubt on our ability to undertake the work or which relates to a grave offence that outrages the moral sense of the community.
12. We further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law.
13. We further certify that no investigation by a regulatory authority is pending either against us or against our Chairman/ CEO/ MD or any of our directors/ managers/ employees.
14. We undertake that in case due to any change in facts or circumstances during the Selection Process, we are attracted by the provisions of disqualification in terms of the provisions of this RFP, we shall intimate the Authority of the same immediately.
15. The power of attorney for signing of application, as per format provided at Appendix - IV of the RFP is also enclosed.

16. We understand that the selected Agency shall be an existing NGO incorporated under the relevant Indian Societies Act.
17. We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the SHSB in connection with the selection of Applicants, or in connection with the selection Process itself, in respect of the above mentioned work and the terms and implementation thereof.
18. We agree and undertake to abide by all the terms and conditions of the RFP document.
19. We agree and undertake to be severally liable for all the obligations of till occurrence of Financial Close in accordance with the Concession Agreement.

In witness thereof, we submit this application under and in accordance with the terms of the RFP document.

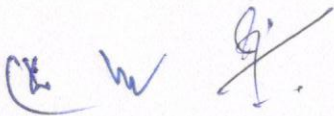
Yours faithfully,


Date:

(Signature, name and designation of the Authorised Signatory)

Place:

Name and seal of the Applicant



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Annexure – III

Appendix-II: Application Form

Section A: Basic Information

. Name of the Organization: _____

. Postal Address: _____

IN: _____ District: _____




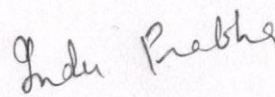

. Telephone: _____ Fax: _____ E-mail: _____

. Legal status: () Society () Trust () Others (specify)

a) Registration Details

S. No.	Particulars	Registration no.	Date
i	Public Charities Trust Act		
ii	Society under Societies' Registration Act		
iii	Non-profit company under Indian Companies Act 1956		
iv	Registration under Foreign Contribution (Regulation) Act, 1976		
V	Income tax registration:		
	- Under Section 12 A		
	- Under Section 80G		
	- Under Section 35 AC		
	- Any other Section		

b) Whether organization is of all India character.

6. Details of office bearers of the Organization:

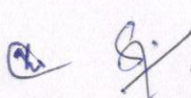


S.No	Name & Address	Male/Female	Age	Post	Qualification	Profession	Annual

7. Details of Managing Committee members of the Organization:

S.No	Name & Address	Male/Female	Age	Post	Qualification	Profession	Monthly

8. Facilities available with the organization:

Sl. No.	Details	Type
I	Infrastructure	
A	Land	Place: Value:
B	Office Building	Place: Value:
C	Office automation equipment (computer, fax, telephone, etc)	
II	Staff	Number
A	Administrative (Total)	
	- Permanent	
	- Temporary	
B	Technical (Total)	
	- Permanent	
	- Temporary	
III	Any other facility (specify)	


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9. a) Details of the project(s) implemented by the organization during the last 5 years

S.No	Name of the project	Area / location	Duration		Population		Funding (in Rs.)	Source of fund
			From	To	Type of beneficiaries	No. of beneficiaries		

b) Details of the Gender/ PCPNDT project(s) implemented by the organisation during the last 3 years:

Name of the Project	Project Area	Year of implementation	Source of funds	Expenditure (Rs. in Lakhs)

10. Please provide basic information on the key projects carried out by the organisation in the last 3 years (5 lines maximum for each project over the last 3 years). Please attach separate sheet.

11. Details of the annual budget of the organisation for the last 3 years:

	Source	Amount
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12. Whether the organisation is represented in any committee set up by the Government agencies / departments? Yes () No () If yes, Please provide details.

S.No.	Name of the Committee	Purpose

13. Whether blacklisted or placed under funding restriction by any Ministry or Department of the Government of India? Yes () No (). If yes, Please provide details. If No Please provide the NOC certificate for the same on stamp paper (Rs. 100/-)

14. Brief profile of the organisation

15. Any other noteworthy information regarding the infrastructure (briefly) Please attach separate sheet.




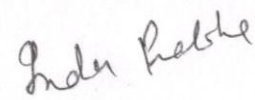

16. Contact Person: _____

Designation: _____ Contact No _____

Section B: PROJECT DETAILS

PROPOSAL FORMAT

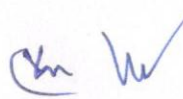

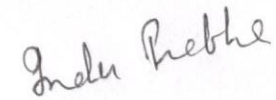

Please use formats provided – add extra photocopies if necessary. The proposal must include all the following sections in the order listed:

1. Name of the project:
2. Duration of the Project:
3. Name of Districts proposed to be covered:
4. Rationale, Vision, goals & objectives, target groups, methodology, strategies, interventions and activities, outcome indicators, work plan, monitoring and evaluation indications and mechanisms.
6. Does your organization have its main office or branch office in the project area? If yes, please furnish the full postal address, Phone No. and Fax No.
7. What is the distance between the Head-Office of your organization and the project area?

Section C: Documentation Required

1. Copies of the following documents need to be provided along with this form:
 - Society/Trust Registration Certificate clearly mentioning date of registration
 - Memorandum & Articles of Association along with the latest filed return/Trust Deed, including the organisational structure and project wise organogram
 - List of Board/Governing Body Members with contact details and occupation
 - Activity Report/Annual Report of the organisation for the last 3 years
 - Annual Audit Report of the organisation for the last 3 years
 - Income Tax Registration and Exemption Certificate, if any
 - NOC certificate on stamp paper

2. Photographs of the project activities.

3. Name and designation of the person filling this form:

Declaration

I, _____ working as _____ in

_____, hereby certify that all information given above is correct to the best of my knowledge.

Signature: _____

Date: _____

Place: _____



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