

**OFFICE OF THE ADDITIONAL DIRECTOR-CUM- SPO, FILARIA,
PATNA, BIHAR**

SHORT TENDER NOTICE

**TENDER FOR TRANSPORTATION OF ALBENDAZOLE TABLETS
FROM KOLKATA TO PATNA BY ROAD**

Sealed tenders are invited from reputed transporters/agency/firm for transportation of Albendazole Tablet from Kolkata to Patna by road. Scope of work, Minimum Eligibility Criteria, Submission requirements and Financial Bid Format may be seen and downloaded from our website -<http://statehealthsocietybihar.org> . The tender bid containing technical and financial bid should be in separate envelope and submitted in large sealed envelope may be sent to “Additional Director-cum-SPO, Filaria, Bihar, Swasthya Bhawan, Sultanganj, Mahendru, Patna 800 006”. **The bids must reach the office of the undersigned latest by 3:00 P.M. on or before 26.07.2016 through Registered/Speed Post.** Bids received after deadline, would not be entertained and considered as a valid tender bid.

For details, please contact Phone – 0612-2370301

Additional Director
-cum-
State Programme Officer
Filaria, Bihar, Patna

INVITATION TO TENDER AND INSTRUCTIONS

1. All the pages of the tender/bid should be signed by the tenderer/authorised person and seal should be affixed.
2. No over writings or correction shall be accepted unless authenticated with signature.
3. The tender/ bid along with the Earnest money deposit (EMD) of Rs 5,000/- (Five Thousand Only) placed in a sealed envelope should reach office of Additional Director-cum-SPO, Filaria, Bihar, Sultanganj, Mahendru, Patna 800 006 on or before of the last date of submission of bid. Additional Director-cum-SPO, Filaria, Bihar, Patna will not be responsible and will not be in a position to entertain any delays on account of postal delays, loss of documents, etc. Tender received without EMD shall be rejected.
4. On submission of the RFQ documents by the bidder, it shall be deemed that the bidder has clearly understood and has unconditionally accepted all the terms and conditions of the bid.
5. Rates to be quoted in the separate rate sheet i.e Financial Bid (Annexure-I) attached to the tender document and signed.
6. All are requested to submit the tender in sealed envelope at below mention address before last date

The sealed tender document shall be addressed to:

Additional Director-cum-SPO, Filaria, Bihar,

Swasthya Bhawan, Sultanganj, Mahendru, Patna 800 006

Contact No: 0612- 2370301

Email: filarial.bih.012@gmail.com

[Kindly mention the tender reference number along with the address on the top of the envelope]

A. DETAILED SCOPE OF WORK

1. It shall be complete responsibility of Service Provider to transport Albendazole Tablets 400mg, observing all necessary statutory compliances, to our Warehouses located in Patna.
2. Transportation plan shall be as per the plan given by Additional Director-cum-SPO, Filaria, Bihar, Patna and as incorporated in the contract entered into with the successful tenderer.

3. It shall be the responsibility of the service provider to place the trucks at the point of loading at Kolkata, coordinate with all related agencies for loading & subsequently transport the Albendazole Tablets 400mg to the Warehouses of Additional Director-cum-SPO, Filaria office at Patna on direct door delivery basis.
4. The service provider will keep us informed about the day to day development in respect of movement status of trucks.
5. The service provider has to ensure to place and load Road worthy trucks and ensure no in-transit loss of the material.
6. The service provider shall incorporate the following measures to ensure quantity/quality of the material
 - i. Covering of trucks by tarpaulin and sealing the same at loading point.
 - ii. Drivers should not be changed en-route without prior intimation to Additional Director-cum- SPO, Filaria, Bihar, Patna.
 - iii. No transshipment is permitted other than the case outlined in clause 7 below.
7. In case there is any break down of the vehicle during transit, the contractor has to inform "Additional Director-cum-SPO, Filaria, Bihar, Patna' immediately & put best efforts to get it repaired at the earliest possible time. If it is observed that the vehicle may take more than 24 Hrs time for repairing, he should make best efforts to complete delivery by transferring the material in other vehicle. The transporter has to make best efforts to ensure no loss of quality & quantity during this activity with written confirmation to Additional Director-cum-SPO, Filaria office to the effect to be provided.

B. Obligation Of Service Provider In The below Mentioned Cases

1. Delay Reporting: Service providers to ensure that there is no delay in reporting of the truck at the point of loading. Late delivery penalty shall be imposed for deliveries beyond the contractual delivery date @ Rs. 1000/- per day.
2. Shortages: The Truck showing Shortage of material at the point of delivery shall be duly penalized by deducting from their bill the value of shortage items. State Health Society shall indicate the value of each cartoon to be transported to determine the extent of penalty to be levied in the event of any shortage of the consignment.

C. QUANTITY-

1. Quantity to be transported :

No of Cartoons: 6666 nos, each containing 6000 Strips of Albendazole 400 mg Tablets.

D. Volume/ weight of cartoons: 0.70 cubic feet each weighing 8 Kg.

E. TRANSPORTATION CHARGES

The Transportation Rate will be inclusive of all charges required for transportation of the material from Kolkata and unloading at our Warehouses in Patna.

F. TAXES:

Necessary Income Tax at source will be deducted from your bills as per applicable rules. Service Tax extra as applicable will be paid to you on the said service against documentary evidence.

G. PAYMENT TERM:

1. Proper Invoice with delivery challan should be raised on completion of delivery at all assigned locations. Invoice to be accompanied with challans indicating the number of Cartoons delivered, to be duly endorsed by the Authorized person at the Warehouse. Cartoons to be delivered in closed condition as received at the point of loading and any cartoon delivered in “ Open Condition” shall attract penalty as deemed fit by Office of the Additional Director cum SPO, Filaria at its sole discretion.
2. The payment shall be released only after proper receipt and verification of all the documents. Bills submitted with incomplete details/inadequate documents will be rejected.
3. Invoice to be addressed to : Additional Director-cum-SPO, Filaria office, Sultanganj, Mahendru, Patna – 800 006 (Bihar).

H. Place of Loading : Govt. Medical Store Depot, 9, Clyde Row, Hastings, Kolkata Pin - 700 022

Place of delivery : State Health Medical Store, Gulzarbagh, Patna, Bihar

I. EARNEST MONEY DEPOSIT:

1. Bidders are advised to submit their offer along with EMD of Rs. 5000/- (Five Thousand Only) by Demand Draft in favour of “Additional Director-cum-SPO, Filaria, Bihar, Patna, payable at Patna. The bidder hereby expressly represents that any demand draft submitted by them with Additional Director-cum-SPO, Filaria office has been drawn by them from their own account only through any Scheduled / Nationalized bank.

2. Additional Director-cum-SPO, Filaria, Bihar, Patna office reserves the right to forfeit the entire EMD, if the successful bidder fails to accept the contract under the Seal and Signature of their Authorized Representative or fails to submit the Performance Security.
3. EMD shall be refunded after contract finalization, acceptance of the contract by the successful bidder and on submission of Performance Security. No interest is payable on this amount.
4. Offer without EMD shall be out right rejected.

J. Performance security:

1. Successful bidder will have to furnish a suitable Performance Security **of an amount equivalent to 10% (ten percent) of the total value of the contract** for the period of the contract. Performance Security may also be submitted in the form of a Bank Draft issued by any Nationalized / Schedule Bank. Bank Guarantee or Bank draft to be issued in favour of Additional Director-cum-SPO, Filaria, Bihar, Patna
2. It shall be lawful for Additional Director-cum-SPO, Filaria office to adjust from all the pending or future bills and also to appropriate the entire deposit or any part thereof ,against non-performance, losses, damages, costs, charges or expenses arising out of the service provider's performance or non-performance/observance or non-observance of any of the terms and conditions of this Agreement. The decision of Additional Director-cum-SPO, Filaria, Bihar, Patna as to the quantity, quality shall be final and binding for the service provider.

K. Deadline for Submission of Bids-

The technical and financial bids, in separate sealed envelopes may be sent, to “**Additional Director cum SPO Filaria, Sultanganj, Mahendru, Patna-800 006**”. The bids must reach the office of the undersigned latest by **3:00 P.M. on or before -----** through Registered/Speed Post. Bids received after deadline, would not be entertained and considered as a valid tender bid. **No bid will be accepted directly or by hand.** Office will not be responsible for postal delay.

Annexure I

PRICE BID (To be submitted in sealed cover)

1. NAME OF TENDERER:

2. ADDRESS OF TENDERER:

3. OWNERSHIP STATUS OF THE TENDERER:

4. NAME OF THE AUTHORIZED PERSON:
(with Designation) authorized to submit price bid
- 5 Amount of EMD : (Rs.....)

Bank Draft no : Date :Name of issuing bank.....

1. TRANSPORTAION RATE

From	To	Transportation Rate for 6666 cartoons	Service Tax	Amount
Kolkata	Patna			

Annexure II

(DETAILS OF BIDDER/ SERVICE PROVIDER)

Please submit following details and *relevant papers/documents must be submitted by them in their technical bid in support of their eligibility for the tender.*

(You can use additional sheet for furnishing full details where ever it is required)

1. Name of the Firm/Agency : _____

2. Date of incorporation/ Registration : -----

3. Contact Details / Address :

Telephone: ----- Fax...

.Email

4. Type of the Firm: -----

5. Warehouses (if any) : -----

6. Statutory details:

a) Income Tax Return Report for three assessment year i.e. (2013-14, 2014-15 and 2015-16) :

b) Annual Turnover minimum 2 (two lakhs) for three consecutive Financial Years (2012-13, 2013-14 and 2014-15) :

c) Permanent Account No. (PAN): _____

d) Service Tax Registration no. : _____

e) Minimum One year experience in transportation : -----

7. Bank Details :

Banker Name: _____

Bank branch _____

House No & street _____

City _____

Postal Code: _____

State _____

Bank Account No _____

IFSC Code : _____

8. Client Reference :

1) _____

2) _____

3) _____