



राज्य स्वास्थ्य समिति, बिहार

An ISO 9001:2008 Certified Agency



NOTICE INVITING TENDERS

1. The State Health Society Bihar (SHSB), Patna intends to select an agency via e-tendering for providing recruitment services. SHSB plans to recruit for multiple vacant positions on contractual basis within SHSB (including DHS), at the state and district level, and in this regard, wants to select an HR recruitment Agency that will undertake the complete recruitment process for SHSB. The Agency will ensure the selection of best available talent for the given designations, and ensure that all public recruitment processes/ guidelines are followed in order to ensure a fair recruitment process.
2. SHSB invites bids from interested Agencies for providing recruitment services to SHSB for selection of deserving candidates for contractual employment with SHSB/ DHS. Detailed terms and conditions may be viewed on the website www.eproc.bihar.gov.in/BELTRON.
3. To participate in the e-tendering process, the bidder/ agency are required to get themselves registered with Bihar Government Centralized e-Procurement portal, i.e., <https://www.eproc.bihar.gov.in/BELTRON>, and contact the helpdesk at the following address, "e-Procurement HELP DESK, 1st Floor, M/22, Bank of India Building, Road No. 25, Shree Krishna Nagar, Patna- 800001, Phone No. 0612 – 2523006, Mob. No 7542028164" (Timings: Every Day from 08:00 AM to 08:00 PM) or may visit the link "Vendor Info" section at <https://www.eproc.bihar.gov.in/BELTRON>.

4. Schedule of Events

S.No	Event Description	Timeline
4.1	Date & time of downloading the RFP	Till 02/01/2019 (Wednesday) up to 05:00 PM, on the e-Procurement Portal (https://www.eproc.bihar.gov.in/BELTRON).
4.2	Last date & time for submission (upload) of online bidding document	03/01/2019 (Thursday) till 05:00 PM, on the e-Procurement Portal (https://www.eproc.bihar.gov.in/BELTRON).
4.3	Last date & time for submission of EMD in Hard (Physical) Copies (Offline Mode)	09/01/2019 (Wednesday) by 05:00 PM, to "The Executive Director, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800014"
4.4	Time, Date of opening of Technical Bid	10/01/2019 (Thursday) at 11:00 AM on the e-Procurement Portal (https://www.eproc.bihar.gov.in/BELTRON).
4.5	Time, Date of opening of Financial Bid	To be announced later on the e-Procurement Portal (https://www.eproc.bihar.gov.in/BELTRON).
4.6	Pre-bid meeting (Date & time)	15/12/2018 (Saturday) at 11:00 AM
4.7	Pre- bid meeting venue	Conference Hall, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800014

Note – i) Interested tenderers may obtain further information about this Notice Inviting Tender (NIT) from the office of the State Health Society, Bihar.

ii) No tender will be accepted after closing date and time in any circumstances.

5. Bidders may also download the tender documents (a complete set of documents is available on website) from e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>) and submit its tender by using the downloaded document.
6. The tender shall be accompanied by Earnest Money Deposit (EMD) of Rs. 2,00,000/- (Two Lakhs Rupees only) in the shape of Demand Draft (DD) issued from any Scheduled Bank in favour of 'The Executive Director, State Health Society, Bihar' payable at Patna.
7. Tender Processing Fee (TPF) amount for the sum of Rs. 1,180/- (One thousand one hundred and eighty rupees) to be paid by the bidder through e-Payment mode (i.e. NEFT-RTGS, Internet Banking, Credit/ Debit Card) only, to the agency empanelled by Government of Bihar for centralized e-Procurement.

Signature

Signature

Signature

Signature

8. The technical and financial bids must be submitted through e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>) on or before the date and time specified in Clause 4.2 of the NIT. The SHSB doesn't take any responsibility for the delay/ Non-Submission of Tender/ Non-Reconciliation of online Payment caused due to non-availability of Internet Connection, Network Traffic/ Holidays or any other reason."
9. The bidders shall submit their eligibility and qualification details, Certificates as mentioned in the tender document, in the online standard formats given in e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>) at the respective stage(s) only.
10. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., as required in support of their eligibility criteria/ technical bids and other certificate /documents in the e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>).
11. The Bidding documents shall be submitted in the mode as mentioned below:

(1) Earnest Money Deposit (EMD)	Physical (Offline Mode) <i>Note: EMD should not have been issued on a date later than the last date for submission of online bidding document i.e., 03/01/2019</i>
(2) Technical Bid	Online (Cover-Technical Stage)
(3) Financial Bid	Online (Cover-Cost Bid Stage)

12. The technical bids will be opened (in e-mode/online) on the date **10/01/2019** at 11:00 AM. In the event of any of the above-mentioned day being declared a holiday/closed day for the State Health Society, Bihar (SHSB), the bids will be opened in the next working day at the scheduled time
13. The bids must be uploaded (e-mode/online) at the e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>)
14. All prospective tenderers may attend the Pre-Bid meeting. The venue, date and time are indicated in Schedule of Events as in **Clause 4** above
15. The hard (Physical) copy of the Earnest Money Deposit (EMD), should be sent to 'The Executive Director, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800014' by Registered Post/ Speed Post or by hand. It must reach the above said address on or before the closing date & time indicated in Clause 4 above, failing which the tenders will be treated as late tender and would be summarily rejected
16. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the State Health Society, Bihar the tenders/ EMD will be received/ opened on the next working day at the scheduled time
17. All Tenders must be accompanied by EMD as mentioned. No bidder is exempted from submission of EMD as mentioned in the tender document. Tenders without EMD shall be summarily rejected
18. SHSB reserves the right to accept or reject any or all tender or change the terms and condition of NIT or cancel the NIT without assigning any reasons at any stage and time
19. For further enquiry and information, please contact during office hours 10:00 AM to 6:00 PM - Shri Rajesh Kumar, BAS, Deputy Secretary (DS) , SHSB – 8544402054; Shri Ravish Kishore, BAS, Deputy Secretary (DS), SHSB – 9473197729.
20. All further notifications/ Corrigendum/ Addendum, if any shall be posted on e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>)

Disclaimer: Please note, in the "Estimated value box" on the e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>), "Zero" has been mentioned, by the State Health Society, Bihar (SHSB). The actual value of the project depends on the financial rate decided by this tender and therefore due to this, it has been mentioned "Zero". However, the bidders will be required to do financial estimations on their own and quote the bids based on the terms and conditions mentioned in the tender document.

Executive Director,
State Health Society, Bihar

M. H. L.

MDM

Rajesh

04/12/18