

e-tender(NIT) Reference No.02/SHSB/PPP(DATA MANAGEMENT UNIT(DMU)/2019-20

NOTICE INVITING TENDER

for selection of service providers for establishing Data Management Units(DMUs) for providing data entry, analysis and management services in Government Healthcare facilities and health department offices, in all 38 districts in the state of Bihar.

1. The State Health Society, Bihar(SHSB) is implementing the National Health Mission (NHM) to carry out various health related program(s) and strengthening the health delivery system, in the state of Bihar.
2. The government owned health facilities in the state, provide a wide range of healthcare services and report data every month. Data from these health facilities is drawn into a web-based monitoring system comprising of Health Management Information Systems (HMIS), RCH Portal, Patient Registration & Drug Distribution System etc., Human Resource Information System (HRIS), RBSK Portal etc. for reporting health indicator values through consolidation of data points at the Block level, Hospital level, District HQ level for Chief Medical Officers(CMOs) and Divisional/State level. These indicators values help:

- Monitor and evaluate program performance and interventions under National Health Mission (NHM)
- Provide key inputs for health policy formulation and interventions

At the core of this system of generating pre-determined indicator values, is the aggregated facility-based / population-based data compiled from a set of paper-based registers and other source documents. Data is generated from these government owned health facilities across the state, where it is entered into the portal by Data Entry Operators (DEOs) for further reporting & analysis purposes.

3. The State Health Society, Bihar(SHSB), Patna intends to select agency(s) via e-tendering for all 38 districts of the state, for establishing Data Management Units(DMUs) for its various programs across the state, for providing data entry, analysis and management services at Government Healthcare facilities – From District Hospitals(DHs) to Additional Primary Healthcare (APHCs) and health department offices, as per **Annexure 7**. The contract agreement with the successful agency/bidder will be signed with SHSB, and on behalf of the SHSB, the day to day execution of the contract will be done by the District Health Society (DHS)/Government Healthcare facilities/Health department offices in the concerned district(s) in which the DMUs have been established.
4. Each Data Management Unit (DMU) shall comprise of
 - (a) A single highly skilled Data Entry Operator (DEO),
 - (b) Laptop/Computer set (Monitor, CPU, Keyboard and Mouse & Un-interrupted Power Services (UPS)) with web camera and biometric device,
 - (c) Laser jet printer, scanner cum copier (preferably a single machine) and,
 - (d) Data card for internet connection (speed of minimum 2 Mbps) etc.

5. To participate in the e-tendering process, the bidder/agency are required to get themselves registered with Bihar Government Centralized e-Procurement portal, i.e., <https://www.eproc.bihar.gov.in/BELTRON>, may contact the helpdesk at the following address, "e-Procurement HELP DESK, 1st Floor, M/22, Bank of India Building, Road No. 25, Shree Krishna Nagar, Patna- 800001, Phone No. 0612 – 2523006, Mob. No 7542028164 (Timings: Every Day from 08:00 AM to 08:00 PM) or may visit the link "Vendor Info" at <https://www.eproc.bihar.gov.in/BELTRON> and also inform this to SHSB.
6. Tenderer may also download the tender documents (a complete set of document is available on website) from e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>) and submit its tender by using the downloaded document.

7. Schedule of Events

Sno.	Event Description	Timeline
7.1	Last date & time of downloading the RFP	Till 11/07/2019 (Thursday) up to 05:00 PM, on the e-Procurement Portal (https://www.eproc.bihar.gov.in/BELTRON).
7.2	Last date & time for submission (upload) of online bidding document.	12/07/2019 (Friday) till 05:00 PM, on the e-Procurement Portal (https://www.eproc.bihar.gov.in/BELTRON)
7.3	Last date & time for submission of EMD in Hard(Physical) Copies (Offline Mode)	17/07/2019 (Wednesday) by 05:00 PM, to "The Executive Director, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800014"
7.4	Time, Date of opening of Technical Bid	18/07/2019 (Thursday) at 11:00 AM on the e-Procurement Portal (https://www.eproc.bihar.gov.in/BELTRON)
7.5	Time, Date of opening of Financial Bid	To be announced later on the e-Procurement Portal (https://www.eproc.bihar.gov.in/BELTRON)
7.6	Pre-bid meeting (Date & time)	24/06/2019 (Monday) at 03:00 PM
7.7	Pre- bid meeting venue	Conference Hall, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800014

Note – i) Interested bidders may obtain further information about this Notice Inviting Tender(NIT) from the office of State Health Society, Bihar.

ii) No tender will be accepted after closing date and time in any circumstances.

8. The tender would be accompanied by Earnest Money Deposit (EMD) in the shape of Demand Draft from any Schedule Bank in favour of "State Health Society, Bihar" payable at Patna. No bidder is exempted from submitting of the EMD as mentioned in the tender document. Tenders without EMD shall be summarily rejected.
9. Bid Processing Fee (TPF) amount for the sum of Rs. 1,180/- (One thousand one hundred and eighty rupees) to be paid through e-Payment mode (i.e. NEFT-RTGS, Internet Banking, Credit / Debit Card) only, to the agency empanelled by Government of Bihar for centralized e-Procurement.
10. The technical and financial bids must be submitted/uploaded through e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>) before the date and time specified in the NIT. The SHSB doesn't take any responsibility for the delay / Non Submission of Tender / Non Reconciliation of online Payment caused due to Non availability of Internet Connection, Network Traffic/ Holidays or any other reason."

11. The bidders shall submit/upload their eligibility and qualification details, Certificates as mentioned in the tender document, in the online standard formats given in e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>) at the respective stage(s) only.
12. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids and other certificate /documents in the e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>).
13. The Bidding documents shall be submitted in the mode as mentioned below:

(1) Earnest Money Deposit (EMD)	Physical (Offline Mode) Note: EMD should not have been issued on a date later than the last date for submission of online bidding document i.e., 12/07/2019 (Friday)
(2) Technical Bid	Online (Cover-Technical Stage)
(3) Financial Bid(s)	Online (Cover-Cost Bid Stage)

14. All prospective bidders may attend the Pre-bid meeting. The venue, date and time are indicated in Schedule of Events as in **Clause 7** above.
15. The hard (Physical) copy of the Earnest Money Deposits (EMDs), should be sent to "The Executive Director, State Health Society, Bihar, Pariwar Kalyan Bhawan, Sheikhpura, Patna-800014" by Registered Post/ Speed Post or by hand. It must reach the above said address on or before the date & time indicated in **Clause 7** above, failing which the tenders will be treated as late tender and would be summarily rejected.
16. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the State Health Society, Bihar the EMD will be received on the next working day at the scheduled time.
17. SHSB reserves the right to accept or reject any or all bids or change the terms and condition of NIT or cancel the NIT without assigning any reasons at any stage and time.
18. For further enquiry and information, please contact to the following officers during office hours 10:00 AM to 6:00 PM on all working days -
 - I. Sri Ravish Kishore, BAS, Deputy Secretary(DS) , SHSB - 9473197729
 - II. Sri Arvind Kumar, System Analyst-cum-Data Officer, SHSB - 9470003015
19. All further notifications/Corrigendum/Addendum, if any shall be posted on e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>), and shall be binding on all the bidders.

Disclaimer: Please note, in the "Estimated value box" on the e-Procurement Portal (<https://www.eproc.bihar.gov.in/BELTRON>), "Zero" has been mentioned, by State Health Society, Bihar(SHSB). The actual value of the project depends on the L1 rate decided by this tender and therefore due to this, it has been mentioned "Zero". However, the bidders will be required to do financial estimations on their own and quote the bids based on the terms and conditions mentioned in the tender document.


 Executive Director
 State Health Society, Bihar